



**Board of Trustees  
Crandall Public Library  
AGENDA  
October 28, 2020  
4:30 p.m.  
Community Room (Board Members only)  
Virtual Zoom Meeting  
<https://us02web.zoom.us/j/94568020306>**

- 1. **Call to Order** B. Caimano
- 2. **Staff Recognition (2019)** B. Caimano

<u>Name</u>	<u>Years</u>
Jennifer Boyer	10
Deborah Burnham	5
Patricia Dolton	5
Julia Farrar	10
Karen Hilfiger	15
Anne Nelson	15
Henriette Ottenhoff	15
Erin Rohde	5
Martha Scripture	15
Maureen Tuttle	5

- 3. **Public Comment**
- 4. **Correspondence and Press**
- 5. **Department Reports**
  - A. Assistant Director, G. Forshey
  - B. Adult Services, J. Boyer
  - C. Children’s Department, P. Frazier
  - D. Development Department, M. Chandler
  - E. Folklife Department, T. DeGarmo
- 6. **Friends of Crandall Library** C. Schmitt
- 7. **Approval of Board of Trustees Minutes: September 23, 2020** B. Caimano
- 8. **Treasurer’s Report, September 2020** D. Hazewski

**9. Approval of Claims Auditor Reports, September 2020** D. Hazewski

**10. Committee(s) Reports**

**Finance** D. Hazewski

1. Meeting with Glens Falls National Bank

**Personnel** T. Vanderminden

1. Approval for Cleaner; David Jones to be removed from Probationary status and fully appointed to Permanent status per Civil Service rules, effective 09/16/2020, at a salary of \$25,935/year.
2. Approval of Permanent Appointment for part-time substitute Librarian II, Daniel Hubbs, effective 07/13/2020, at a salary of \$25.54/hour.
3. 2020 Vacation Accrual Decision

**11. SALS** D. Nemer

**12. Director's Report & Action Items** K. Naftaly

1. Approval of 2021 Holiday Closings (see attached).

**13. Old Business** B. Caimano

**14. New Business** B. Caimano

**15. Executive Session (if necessary)**

**16. Adjournment**

**The next Board Meeting is  
November 18, 2020  
4:30 PM  
Meeting Method: To be Announced**



**Holidays\* and Closings for Crandall Public Library 2021**

<u><b>Date</b></u>	<u><b>Holiday</b></u>	<u><b>Day of Week</b></u>
January 1	New Year's Day	Friday
January 18	Martin Luther King Jr. Day	Monday
February 15	Presidents' Day	Monday
April 4	Easter Sunday	Sunday (non-paid)
May 29 & 30	Memorial Weekend	Sat. & Sun. (non-paid)
May 31	Memorial Day	Monday
June 19	Juneteenth	Saturday
July 3 & 4**	Independence Weekend	Sat. & Sun. (non-paid)
July 5**	Independence Day	Monday (observed)
September 4 & 5	Labor Day Weekend	Sat. & Sun. (non-paid)
September 6	Labor Day	Monday
October 11	Columbus Day	Monday
November 11	Veterans Day	Thursday
November 24	Pre-Thanksgiving	Wednesday (close at 3 pm)
November 25	Thanksgiving	Thursday
December 24	Christmas Eve	Friday
December 25	Christmas Day	Saturday
December 31	New Year's Eve	Friday (close at 3 pm)

**Definite Sunday Closures**

December 19, 2021

December 26, 2021

January 2, 2022

**Remaining Sundays in 2021**

To be determined

\*Benefited staff only

\*\*Note July 4 observance