



Board of Trustees
DRAFT Meeting Minutes
October 23, 2019

Attendance:

Trustees: Mr. Hazewski, Ms. Shapiro, Ms. Swanson, Ms. Caimano, Ms. Vanderminden, Mr. Antis, Ms. Rainwater, Ms. Bartlett, Ms. Eddy.

Absent: Excused: Mr. Toomey, Mr. Rottenstreich, Ms. Nemer Ms. Barcomb, Mr. Goralski

Unexcused: Ms. Johnson,

Staff: Ms. Naftaly, Ms. Winters, Ms. Frazier, Ms. Forshey, Mr. DeGarmo

Guests: Brian Borie, FCPL

Secretary Caimano called meeting to order at 4:34 p.m. Quorum established.

Public Comment: None.

Correspondence and Press (see Board Pass Around file for actual correspondence and press)

Department Reports

T. DeGarmo, Folklife Director

Upcoming exhibit: Under the Pen. Pages from Christopher Baldwin's Graphic Novel, "Glens Falls" September 3 to November 15, 2019 with meet the author: Wednesday, Nov. 6, 7:00 PM Christopher Baldwin will discuss the research and techniques behind the creation of his graphic novel, "Glens Falls," a look at the town's artistic and historical resources. Showing examples of work from his decades of cartooning, he will place the work in the context of his career, and in the global traditions of the medium.

Upcoming event: NCPR's North Country at Work, Wednesday, October 30, 5:30 PM - 8:30 PM Exhibit and storytelling event.

Last concert of the fall season: Live! Folklife Concert: October 24, 7:00 PM - 8:30 PM

Haley Richardson (fiddle) and Quinn Bachand (guitar) teamed up in May 2019 to release a new duo recording, When the Wind Blows High and Clear. This fabulous new recording is receiving excellent reviews from publications around the globe.

New program in partnership with the Children's Department: Shutter Squad Photography Club For kids ages 10-13 years. Club meets on 9/9, 9/23, 10/7, 10/21, 11/4, 11/18. Gallery reception November 20 at 6:30 PM. Learn photography with professional equipment and photographer.

Then exhibit your photos in the Folklife Gallery at the Library. Cameras provided. Funded by the Leo Cox Beach Foundation in collaboration with the Folklife Center with support from the

New York State Council on the Arts-Folk Arts Program. The Shutter Squad will have several roll-outs this year.

G. Forshey, Innovation and Patron Experience

Co-sponsored programs with groups such as Audubon and Tri-county Transitions have been going well. 40 people attended the Audubon's Spruce Grouse Program.

Upcoming programs: Mark Twain: An American Life. Thursday, Nov. 7, 6:30-8:00 PM. Judy and Dennis Cook will tell the life story of one of America's greatest writers, through experts of his writings, songs of his time, and projected images.

Author Anne Easter Smith will discuss her latest book This Son of York, Wednesday, Nov. 20, 6:30-8:00 PM

P. Frazier, Children's Department

The Children's Department has loaned books to The Hyde Collection. As they stated on their Facebook page, "While enjoying the stunning prints in Picasso, Braque & Leger at @HydeCollection The Hyde Collection, take a moment to heighten the experience with books from Crandall Public Library @CrandallLibrary"

Five new certified dogs (and their handlers) have signed up to be reading therapy dogs!

The Glens Falls Middle School has been coming every Monday to the Library. We have also had visits from Warrensburg, Harrison Ave, and the 4th grades in South Glens Falls.

Friends of Crandall Public Library

Margaret Shapiro reported out for the Friends. The October book sale was successful, with over \$10,000 raised in spite of downtown protests which, impacted attendance.

Board of Trustees Meeting Minutes September 25, 2019

A **Motion** to approve the Board of Trustee's Minutes of September 25, 2019 that was sent via email was made by Ms. Swanson, seconded by Ms. Rainwater. Motion carried unanimously.

Treasurer's Report-September 2019

Mr. Hazewski reported that the revenues are at 89.1%; as of September expenses are at 69.2% September is at 75% of the 2019 budget year. A **Motion** to accept the Treasurer's Report was made by Ms. Shapiro and seconded by Ms. Eddy. Motion carried unanimously.

Claims Auditor Reports

Claims Auditor Reports for September 30, 2019 and October 9, 2019 bills & payroll. There were no issues. A **Motion** to accept the claims Auditor's reports was made by Ms. Vanderminden and seconded by Ms. Swanson. Motion carried unanimously.

Committee Reports

Personnel

1. Approval for David Jones, Cleaner, to be hired as a full-time probationary employee at a salary of \$14.50/hour, effective September 16, 2019.
2. Acceptance of the Retirement of Dorie Stevenson, Library Assistant, effective October 4, 2019. Dorie has worked at the Library for 22 years.
3. Approval to increase work schedules of Tala Henry-Halabi and Emma Rogan to full-time to cover some hours lost to Dorie's retirement.
4. Acceptance of the resignation of Jereme Young, Library Page effective, October 22 2019. Jereme has worked at the Library for 7 years.
5. Approval of part-time Page Katrina Rozelle, effective September 17, 2019 at a rate of \$11.10/hour.
6. Approval of part-time Page Carol Jonietz, effective September 18, 2019 at a rate of \$11.10/hour.

A Motion to approve items 1-6 was made by Ms. Eddy seconded by Mr. Hazewski. Motion was carried unanimously.

SALS

The Director of SALS, Sara Dallas, shared information with library directors about the proposed (beginning November 1, 2019) purchasing and loaning policies of eBooks from Macmillan Publishers. CEO John Sargent has proposed an embargo, which restricts libraries to purchase only one copy of each eBook title for the first eight weeks after a book's release. A link to an electronic petition against this practice will be shared with the board.

Director's Report & Action Items

Ms. Naftaly reported out on the successful transition to Polaris' hosted Integrated Library System. Joint Automation staff implemented the changeover the night of Tuesday, October 22 into Wednesday, October 23. There were a few hiccups but most functionality was up and running by our 9:00 a.m. opening on the 23rd. The grant-funded DRITT study rooms and teen office space have been installed and the electrical, data and HVAC have been modified. Furniture delivery is scheduled for Monday, November 25. Concrete pads for four benches (Beach Foundation funded) have been installed along the front walkway that leads to the Park Entrance. The benches have been ordered but we may wait until spring for installation. The outside paint on the shutters and muntins of the 1930s building is showing wear and tear. Our building maintenance mechanic, Mr. Dickinson, has contacted several potential painters/restorers for quotes. They will likely be in the \$20,000 plus range. The Library had one submission for strategic planning services from the RFQ that was put out in September. The proposal does not meet our fiscal nor methodological requirements. Ms. Naftaly also reminded trustees of the upcoming ANBC Symposium, "The Nonprofit Circle of Success" on Thursday, November 7, 2019. Trustee education funding will pay the \$25 registration fee.

Action Items

1. Permission for Tala Henry-Halabi to attend Autism Awareness for Library Staff: Capital Area Library Assistants Fall 2019 Lunch and Learn at CDLC in Albany, NY on November 5, 2019. Cost: \$10 meeting fee and travel. [She is on the waitlist.]

A Motion to approve the item was made by Mr. Antis, seconded by Ms. Bartlett. Motion carried unanimously.

Old Business

None.

New Business

Some members of the board are interested in asking why more people don't interact with us, i.e., attendance at board meetings or budget hearings. How does the library reach out to the community? Ms. Vanderminden suggested that this merits further discussion at the next board meeting. The discussion of the Role(s) of Library Trustees was tabled until the next meeting.

Executive Session (as necessary)

Adjournment

Motion to adjourn was made by Ms. Swanson and seconded by Mr. Antis. **Motion** carried unanimously. The meeting adjourned at 5:28 p.m.

Respectfully submitted,

Barbara Caimano
Secretary of the Board of Trustees of Crandall Public Library

Recorded by Kathleen U. Naftaly, Director

The next Board Meeting
Wednesday, November 20, 4:30 p.m.
Holden Meeting Room, 2nd Floor