



**Board of Trustees
Meeting Minutes
March 27, 2019**

Attendance:

Trustees: Ms. Barcomb, Mr. Hazewski, Ms. Rainwater, Ms. Swanson Mr. Toomey, Mr. Rottenstreich, Mr. Antis, Mr. Goralski, Ms. Vanderminden, Ms. Shapiro

Absent: Excused, Ms. Caimano, Ms. Nemer, Ms. Bartlett, Ms. Johnson
Unexcused, Ms. Eddy

Staff: Ms. Naftaly, Ms. Webb, Ms. Herman, Mr. DeGarmo, Ms. Winters, Ms. Frazier, Ms. Chandler, Ms. Forshey.

Guests: Brian Borie, FCPL

President Rottenstreich called meeting to order at 4:34 p.m.

Correspondence and Press (see Board Pass Around file for actual correspondence and press)

Department Reports

A. Herman, Adult Services

Ms. Herman stated that the Film Series starts next month. The seed program has been going very well. Adirondack Worm Farm will be doing a program for us. On April 10th Mary Beth Pfeiffer, author of *Lyme: The First Epidemic of Climate Change* will be here to speak. February saw the 20th anniversary of the African American Film Festival. Ms. Herman sent out a big thank you to Librarian Jenn Boyer for the great job she does with the Video and Film Festival.

M. Chandler, Development Director

The 10th Annual Henry Crandall Award Gala will be held on September 27th from 6-10 pm at the Queensbury Hotel. The honoree has not been chosen yet. The Annual Report is in the revision stage. She is not sure the commercially printed version will be ready for next month's Annual Meeting. This morning Ms. Chandler did a presentation on keeping track of donors at this morning's Peer to Peer Workshop for the Adirondack Nonprofit Business Council a part of the Adirondack Regional Chamber of Commerce.

T. DeGarmo, Folklife

Mr. DeGarmo informed us that there will be a new exhibit in the Gallery, Old Homesteads & Good Residences, photographs of the Northern Survey Company, Albany, NY. The exhibit will run for May to mid-November

G. Forshey, Innovation and Patron Experience

She is getting ready to launch StackMap, a program which integrates with Polaris, our library catalog. It will show the location where to find books in the library. Erica Catalano is starting Job Skill classes next month.

P. Frazier, Children's Department (K. Naftaly reporting)

Participants of the Reading Challenge read for a total of over 200,000 minutes.

Friends of Crandall Public Library

Mr. Borie

The total for the February book sale was \$11,143. The Friends have raised \$611,785 since 2003. Mr. Borie showed us their new logo. So far they have received \$3,200 of the \$7,500 they hope to raise from the Annual Appeal. Mr. Rottenstreich thanked the Friends for all that they do for the library.

Board of Trustees Meeting Minutes

A **Motion** to approve the Board of Trustees Minutes of February 27, 2019 that was sent via email was made by Mr. Hazewski, seconded by Ms. Barcomb. Motion carried unanimously.

Treasurer's Report – February 2019

Mr. Hazewski

A. Budget Amendments – There were no Budget Amendments to report.

Mr. Hazewski went over the Treasurer's report. Revenues are at 40.8% and expenses are at 9%. A **Motion** to accept the February 2019 Treasurer's report was made by Ms. Eddy, seconded by Ms. Swanson. Motion carried unanimously.

Claims Auditor Report

Mr. Hazewski

Acceptance of the February 27, 2019 and March 13, 2019 Claims Auditor Reports for bills & payroll. There were no issues. A **Motion** to Accept the Claims Auditor's reports was made by Mr. Goralski, seconded by Ms. Johnson. Motion carried unanimously.

SALS -

Ms. Nemer

Ms. Naftaly reminded everyone that the SALS Annual Meeting is on May 20th at Fort William Henry and the speaker will be the official historian of Major League Baseball, John Thorn.

Director's Report

K. Naftaly

Ms. Naftaly thanked the Board for giving her the opportunity to travel to Denver for the PLA Leadership Workshop on Social Justice and Public Libraries: Equity Starts with Us. The experience gave her the opportunity to network with librarians from communities of shared demographic make-up as to how their libraries are addressing social inequities. Approximately 90 people attended the conference. Our task now as an organization is to build social equity into our present and future programming. We need to view our community through many different lenses. This may be addressed within the 2019 strategic planning process. Today was Legislative Day and Ms. Naftaly, Ms. Shapiro and SALS constituents met with Senator Betty Little, Assemblyman Dan Stec & Assemblywoman Carrie Woermer. Fortunately for us, they all love libraries. Advocacy Day agenda included \$200M for statewide library aid, \$75M for library construction, \$40M for 2020 US Census count Initiatives and Equitable Access for all New Yorkers.

Action items:

1. Permission to discard old computer and printer equipment per the discard list dated 2/28/2019.
2. Permission to discard old furniture per discard list of 3/15/2019.

A *Motion* to approve Action items #1-2 was made by Mr. Antis, seconded by Mr. Hazewski. Motion carried unanimously.

Old Business - None

New Business

1. Ms. Shapiro informed us that she is on the Board of Directors of LTA. It's the Library Trustee Association where trustees help trustees. They have a newsletter and a new web site. They have a unique role in the library community. They are proposed to partner with NYLA. She went over the highlights of the LTA. Check their website as they will have a policy site on there.
2. The evaluations for the Director that were sent to everyone are due by April 22, 2019

Executive Session

None

Adjournment:

Motion to adjourn was made by Mr. Goralski and seconded by Mr. Antis. Meeting adjourned at 5:40 p.m. Motion carried unanimously.

Respectfully Submitted,

Barbara Caimano
Secretary of the Board of Trustees of Crandall Public Library

Recorded by Linda Webb
Administrative/Human Resource Assistant

**The next Board Meeting
Annual Meeting
April 17, 2019
4:30 pm
Holden Meeting Room**