



**Public Hearing on the Proposed 2020 Budget
August 21, 2019 4:30 p.m. Holden Room**

Joint Finance & Personnel Committee

D. Hazewski/T. Vanderminden

1. A motion was made by D. Hazewski, seconded by D. Swanson to approve the proposed 2020 budget of \$4,823,195 and bring it to the full board for their approval at the next scheduled meeting. Motion carried.

Approval of Resolutions

- a. Approval of the 2020 Proposed Budget – Budget to be distributed at meeting.
- b. Approval of Legal Notices
- c. Approval of Trustee Petitions—Michael Toomey, Amy Bartlett and Elizabeth E. Little Hogan for the City of Glens Falls
Approval of Trustee Petitions---Barbara Caimano for the Town of Queensbury
Approval of Trustee Petitions---Reed Antis and Elizabeth Barcomb for the Town of Moreau
- d. Approval of Budget Resolutions for the Board of Elections of Warren and Saratoga Counties
- e. Approval of Resolution: The Board of Trustees authorizes Crandall Public Library to exceed the 1.02% tax cap in the event the levy exceeds the 1.02% cap due to miscalculations, erroneous, or incomplete information Also, per the NYS Comptroller’s Office the Library’s Tax Base Growth Factor in 2020 is 1.0081. (As recommended by NY Library Association.)

**Immediately Following Budget Hearing
Meeting of the Board of Trustees of
Crandall Public Library
AGENDA**

1. Call to order

N. Rottenstreich

2. Public Comment

3. Correspondence and Press (see board pass around file for actual correspondence)

4. Department Reports

- T. DeGarmo, Folklife
- P. Frazier, Children’s Department
- M. Chandler, Development Director

5. Friends of Crandall Public Library

B. Borie

6. Approval of BoTrustees Minutes: July 24, 2019 and August 14, 2019 N. Rottenstreich

7. Treasurers Report, July 2019 D. Hazewski
A. Budget Amendments

8. Approval of Claims Auditor Report for July 29, 2019 and August 13, 2019 bills and payroll D. Hazewski

9. Committee Reports

10. SALS D. Nemer

11. Director's Report & Action Items: K. Naftaly
Action items:

1. Permission for selected staff and/or trustees to attend the New York Library Association's Annual Conference in Saratoga Springs, NY on various dates between November 13 and November 16, 2019. Cost: travel, food, and registration not to exceed a total of \$3,000.
2. Permission for up to six staff and/or trustees to attend the Public Library Association's Annual Conference in Nashville, TN between February 25 and February 29, 2020 (registration begins in September 2019). Cost: travel, food, and registration not to exceed a total of \$12,550. [2020 costs include budget carry-over from travel and staff development 2019]
3. Permission for Todd DeGarmo to attend the 9th Annual International Summit of the Champlain Valley National Heritage Partnership as a partner and grant recipient for our project, **Lake George On the Water** from Sunday, October 6 - Monday, October 7, 2019 in Venise-en-Quebec, Quebec (at the top of Lake Champlain, about a 3.25 hour trip). Estimated costs: Conference fee: waived; hotel rate for one night: \$119; meals @ \$50/day x 2 days: \$100; travel by car: 320 miles roundtrip: \$185. Total: Approximately \$425.
4. Permission to update in the language of the recently revised (June 26, 2019) Photo Release Form to include "...the rights of my image in video or still, and the likeness and sound of my voice as recorded on audio or video without payment or any other consideration. I understand that my image may be edited, copied, exhibited, published and/or distributed on materials including but not limited to: the Library's Annual Report, website, social media channels, brochures, posters and/or flyers."
5. Permission to issue a Request for Quote (RFQ) for strategic planning services to be focused on developing a community based, board-approved, long-range plan to meet the needs of the Crandall Public Library community and to adhere to NYS public library minimum standards effective January 1, 2021.
6. Permission to issue a Request for Proposal (RFP) for RFID (Radio Frequency Identification) system upgrades including self-check stations, security gates and automated materials handling equipment.

7. Permission to enter into a three year License Agreement/Subscription with Zoobean (provider of Beanstack Plus, software that includes registration for summer reading, winter reading, one book - one community, Battle of the Books, and 1,000 Books Before Kindergarten) at a discounted rate of \$1,271.25 per year.

12. Old Business

13. New Business

N. Rottenstreich

14. Executive Session (if needed)

K. Naftaly

15. Adjournment

**The next Board Meeting is
Wednesday, September 25, 2019**

4:30 PM

Christine L. McDonald Community Room, Basement

Note: Change of Location