

251 GLEN STREET
GLENS FALLS, NY 12801
792-6508

**Board of Trustees
Meeting Minutes
July 25, 2018**

Attendance:

Trustees: Ms. Barcomb, Mr. Hazewski, Ms. Schapiro, Ms. Caimano, Ms. Vanderminden, Ms. Nemer, Ms. Bartlett, Mr. Gannon, Ms. Swanson Mr. Rottenstreich, Mr. Antis entered at 4:32 pm, Ms. Johnson entered at 4:43 pm, Mr. Toomey entered at 4:52 pm

Absent: Excused Mr. Barnard

Absent: Unexcused Mr. Leonelli

Staff: Ms. Naftaly, Ms. Webb, Ms. Bell, Ms. Winters, Ms. Frazier, Ms. Chandler.

Guests: Brian Borie, FCL, Maury Thompson

Call to Order: President Rottenstreich called meeting to order at 4:30 p.m.

Public Comment – Maury Thompson

Mr. Thompson spoke about the research he has done in regards to Charles Evans Hughes. He has a documentary coming out soon. He thanked the Library and the Folklife Center for helping him with his research.

Correspondence and Press (see Board Pass Around file for actual correspondence and press)

Department Reports

P. Frazier, Children's Department

Ms. Frazier indicated that the Summer Reading Program is going very well. They have had two field trips in July. During June and July they had 216 school kids tour the library and sign up for library cards. They have a program *Making Ice Cream with Foraged Fruits* coming up. The *Explore Earth Exhibit* will be leaving in a few days.

M. Chandler, Development Director

Ms. Chandler reported she is working on the *Henry Crandall Award Gala*. Due to the limited time to work on the Gala there is no planning committee this year. She does need help with auction items.

She is working on Branding projects and is hoping to roll the new Brand out soon. There will be a reception from 5:00 to 6:30 p.m. for the *Summerland Concert* tomorrow featuring the world premiere a work by Panamanian composer Emiliano Pardo-Tristán commissioned by Summerland Music Society and Crandall Public Library and funded by the Touba Family Foundation. This week also marks the 25th anniversary of the founding of the Folklife Center.

Friends of Crandall Public Library

Mr. Borie

Mr. Borie reported that there are no updates as the Friends are on a summer hiatus. He indicated that he attended the PB&J café with his family and it was great. He thanked Ms. Frazier for putting it together,

Board of Trustees Meeting Minutes- June 27, 2018

Mr. Rottenstreich

A ***Motion*** to approve the Board of Trustees Meeting Minutes of the June 27, 2018 meeting was made by Ms. Shapiro, seconded by Ms. Barcomb. Motion carried unanimously.

Treasurer's Report – June 2018

Mr. Hazewski

Mr. Hazewski reviewed the June Treasurer's Reports. We are half way there the year and revenues are at 72% and expenses are at 41% of the budget. A ***Motion*** was made by Ms. Caimano, seconded by Ms. Nemer to accept the Treasurer's Report. There were no Budget Amendments. Motion carried unanimously.

Claims Auditor Report

Mr. Hazewski

Acceptance of the June, 27, & July 12, 2018 Claims Auditor Reports for bills & payroll. A ***Motion*** to accept the Claims Auditor's reports for June 27 & July 12 was made by Ms. Nemer, seconded by Mr. Antis. Motion carried unanimously.

SALS

Ms. Nemer

There was no meeting

Director's Report

K. Naftaly

Ms. Naftaly the recapped NYL Association's legislation. State aid has been increased by one million dollars. That is good news but not where we want to be. Library construction aid is \$34 million an increase of \$10 million over last year. Small libraries really need this aid. The Senate and Assembly bulleted aid for their districts. Ms. Naftaly mentioned a *Forbes* article by an economics professor that indicted the writer feels Amazon should replace libraries. So much counter information was put out that Forbes pulled the article. There was a situation in the Library yesterday where a mother was verbally abusing her infant child. Many staff and patrons were upset by her actions. The mother has been banned for 7 days. Ms. Naftaly referred staff to EAP if they felt they need help dealing with the situation. The *Post Star* called us regarding our security cameras—simply an upgrade to old equipment and not new installations. Mr. Antis asked about shared space venues for library programing, ex: in Moreau—we would look at spaces like the Moreau Community Center to hold some of our programs. E-content is going strong. We are adding a new movie service soon called Kanopy.

Action items:

A. Action items:

Permission for two selected staff and/or trustees to attend the New York Library Association's Annual Conference in Rochester, NY between November 6 and November 10, 2018. Cost: travel, food, and registration not to exceed a total of \$3,000.

A *Motion* to approve Action item 1 was made by Ms. Nemer, seconded by Mr. Hazewski. Motion carried unanimously.

Old Business

None

New Business

Circulation policy updates – reserves and Library by Mail. Circulation policies haven't been updated in several years. Ms. Naftaly will send all Trustees a copy of the policies that need to be updated to discuss at the next meeting. We currently do not allow other libraries to reserve our New & Popular books and DVD's. We currently do not reserve DVD's and we would like to allow everyone to be able to reserve them.

Adjournment:

Motion to adjourn was made by Mr. Antis and seconded by Ms. Caimano. Meeting adjourned at 5:13 p.m. Motion carried unanimously.

Respectfully Submitted,

Barbara Caimano
Secretary of the Board of Trustees of Crandall Public Library

Recorded by Linda Webb
Administrative/Human Resource Assistant

The next Board Meeting
August 22, 2018
4:30 pm
Holden Meeting Room