



**(Draft)**  
**Board of Trustees**  
**Crandall Public Library**  
**AGENDA**  
**August 22, 2018**

**Public Hearing on the Proposed 2019 Budget**

**4:30 PM**

1. **Call to order / roll call to determine a quorum** N. Rottenstreich
2. **Public Comment**
3. **Correspondence and communications** (see board pass around file for actual correspondence)
4. **Department Reports**
  - A. Herman, Adult Services
  - P. Frazier, Children's Department
  - T. DeGarmo, Folklife
  - G. Forshey, Innovation and Patron Experience
  - M. Chandler, Development Director
5. **Friends of Crandall Public Library** B. Borie
6. **Approval of Board of Trustees Minutes: July 25, 2018** N. Rottenstreich
7. **Treasurers Report June 2018** D. Hazewski
  - A. Budget Amendments
8. **Approval of Claims Auditor Report July 27 and August 13, 2018 bills & payroll** D. Hazewski
9. **Committee Reports**
  - Joint Finance & Personnel Committee** **D. Hazewski/T. Vanderminden**
    1. A motion was made by M. Shapiro seconded by N. Rottenstreich to approve the proposed 2019 budget of \$4,725,787 and bring it to the full board for their approval at the next scheduled meeting. Motion carried.
    2. Approval of proposal to enter into NYS Retirement system Section 41[j] (Additional Service Credit for Sick Leave) at a total annual cost not to exceed \$1,700.
10. **Approval of Resolutions**
  - a. Approval of the 2019 Proposed Budget – Budget to be distributed at meeting.
  - b. Approval of Legal Notices
  - c. Approval of Trustee Petitions—Christina (Tia) Vanderminden and Stephen Baratta for the City of Glens Falls
    - Approval of Trustee Petitions---Dale Nemer, ??? and ??? for the Town of Queensbury
    - Approval of Trustee Petitions---??? for the Town of Moreau

- d. Approval of Budget Resolutions for the Board of Election
- e. Approval of Resolution: The Board of Trustees authorizes Crandall Public Library to exceed the 1.02% tax cap in the event the levy exceeds the 1.02% cap due to miscalculations, erroneous, or incomplete information Also, per the NYS Comptroller's Office the Library's Tax Base Growth Factor in 2019 is 1.0065. (as recommended by NY Library Association.).

**10. SALS**

D. Nemer

**11. Director's Report & Action Items:**

K. Naftaly

**A. Action items:**

1. Permission to extend Library hours on Friday, October 19 and Saturday, October 20 to 11 p.m. to cooperate with the Adirondack Film Festival.
2. Permission to include dollars allocated to the currency bill changer to be included with petty cash funds.
3. Permission to modify the Personnel Policy p. 44 under Health Insurance to include following language:  
"Contribution rates are established by the Board. Modifications of individual rates may be adjusted by Administrative and Board arrangement."

**12. Old Business**

**13. New Business**

1. Dates for Public Hearings for 2019 Proposed Crandall Public Library Budget:
  - Tuesday, October 9, 2018, Queensbury Town Hall Senior Center @ 7:00 pm
  - Wednesday, October 10, 2018, Moreau Town Hall @ 7:00 pm
  - Thursday, October 11, 2018, Glens Falls Common Council Chamber @ 7:00 pm

**14. Executive Session**

**15. Adjournment**

**The next Board Meeting is  
Wednesday, September 26, 2018  
4:30 PM,  
Holden Meeting Room**