

251 GLEN STREET
GLENS FALLS, NY 12801
792-6508

**Board of Trustees
Crandall Public Library
AGENDA
May 30, 2018**

- 1. Call to order** N. Rottenstreich
 - 1. Formal Moment of Silence to honor Mary LaPann (December 7, 1957 — May 6, 2018)**
- 2. Public Comment**
- 3. Oath of Office**
 1. Amy Bartlett from the City of Glens Falls to fill Trustee N. Rottenstreich
Mary LaPann's term of office. Term expires on December 31, 2020.
 2. Reed S. Antis Trustee from the Town of Moreau to fill Trustee Mark Lebowitz's term
of office. Term expires on December 31, 2019.
- 4. Correspondence and Press** (see board pass around file for actual correspondence)
- 5. Approval of Board of Trustees Minutes: March 28 & April 25, 2018** N. Rottenstreich
- 6. Treasurers Report, March & April 2018** D. Hazewski
 - A. Budget Amendments
- 7. Approval of Claims Auditor Report April 26, & May 14, 2018 bills & payroll** D. Hazewski
- 8. Committee Reports**
 - Personnel** T. Vanderminden
 1. Acceptance of Senior Library Clerk Ruth DeMarsh's Retirement. Ruth celebrated her 55th year working here at Crandall Library. Effective May 11, 2018.
 2. Acceptance of Library Assistant Rachel Clothier's Retirement. Rachel has worked at the Library for 22 years.
 3. Provisional appointment of Michelle Chandler as FT Library Development Director at an annual salary of \$62,000 effective June 4, 2018.
- 9. Friends of Crandall Public Library** B. Borie

10. SALS

D. Nemer

11. Director's Report & Action Items:

K. Naftaly

A. Action items:

1. Approval of Legal Notice for Trustee Petitions (3-Town of Queensbury) (1- Town of Moreau) (1- City of Glens Falls) for publication in *The Chronicle* and *The Post-Star* in June 2018. Trustee petitions are due between August 13 and August 20, 2018 (by 3 pm).
2. Permission for Erica Burke to attend the NYS Family History conference in Tarrytown NY, September 12-15m 2018. Costs: Conference registration \$165; workshop registration \$48; hotel (3 nights@ \$151) \$453; travel est. 400 miles + tolls \$200; Meals (\$126 Conference events) plus independent meals. Total costs not to exceed \$1,200.
3. Approval of discard of Property #4559, Palmieri Square Reading Table due to unrepairable condition.

12. Department Reports

- A. Herman, Adult Services
- P. Frazier, Children's Department
- T. DeGarmo, Folklife
- G. Forshey, Innovation and Patron Experience

13. Old Business

14. New Business

15. Executive Session

16. Adjournment

**The next Board Meeting is
Wednesday, June 27, 2018
4:30 PM,
Holden Meeting Room**