

**Board of Trustees
Crandall Public Library
(Draft)
AGENDA
February 28, 2018**

1. **Call to order** N. Rottenstreich
2. **Public Comment**
3. **Correspondence and Press** (see board pass around file for actual correspondence)
4. **Review of the 2017 Audit by West and Company, CPA PC**
5. **Approval of Board of Trustees Minutes: January 24, 2018** N. Rottenstreich
6. **Treasurers Report, January 2018**
 - A. Budget Amendments
7. **Approval of Claims Auditor Report for January 30, February 14 & 28, 2018 bill & payroll**
8. **Committee Reports**
 - Finance**
 1. **2017 Audit Review** N. Rottenstreich
9. **Friends of Crandall Public Library** B Borie
10. **SALS** D. Nemer
11. **Director's Report & Action Items:** K. Naftaly
 - A. Action items:**
 1. Permission to destroy old library records following NYS Archive Retention Schedule.
 2. Approval to submit 2017 NYS Annual Report to the New York State Library—final report distributed to Trustees for review on February 14, 2018.
 3. Permission to apply for \$45,000 from the New York State Council on the Arts for 2019 support of the Folklife program.

12. Department Reports

- A. Herman, Adult Services
- P. Frazier, Children's Department
- T. DeGarmo, Folklife
- G. Forshey, Innovation and Patron Experience
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13. Old Business

Date change of March 2018 meeting from March 21 to March 28.

14. New Business

Resignation of Board Member Mary LaPann and discussion of vacant trustee position(s).

15. Executive Session

16. Adjournment

**The next Board Meeting is
Wednesday, March 28, 2018
4:30 PM,
Holden Meeting Room**