



**Board of Trustees  
Crandall Public Library  
AGENDA  
November 28, 2018**

1. **Call to order / roll call to determine a quorum** N. Rottenstreich
2. **Public Comment—Presentation by Glens Falls Police Department**
3. **Correspondence and Press** (see board pass around file for actual correspondence)
4. **Department Reports**
  - A. Herman, Adult Services
  - P. Frazier, Children’s Department
  - T. DeGarmo, Folklife
  - G. Forshey, Innovation and Patron Experience
  - M. Chandler, Development Director
5. **Friends of Crandall Public Library** B. Borie
6. **Approval of Board of Trustees Minutes: October 24, 2018** N. Rottenstreich
7. **Treasurers Report October 2018** D. Hazewski
  - A. Budget Amendments
  - B. Insured Cash Sweep Services D. Hazewski
8. **Approval of Claims Auditor Report October 29 & November 13, 2018 bills & payroll** D. Hazewski
9. **Committee Reports**
  - Personnel Committee**
    1. Approval of the part-time Page, Madge O’Connell effective 11/20/2018 at a salary of \$10.40 per hour.
    2. Approval of Resignation of part-time Page, Emma Rogan effective 10/30/18.
    3. Approval of part-time Page, Becky McDonald effective 11/23/18 at a salary of \$10.40 per hour
    4. Approval of Permanent full-time appointment of Building Maintenance Mechanic, Jeremy Dickinson per Civil Service Rules effective 12/3/18 at a salary of \$43,500 (pending probationary period).

5. Approval of Permanent full-time appointment of Library Assistant Karen Zekauskas per the Civil Service test #64502 & 3049 effective 11/28/18 at a salary of \$34,363 (pending probationary period).
6. Approval of Permanent part-time appointment of Library Assistant Erica Catalano per the Civil Service test #64502 & 3049 effective 11/28/18 at a salary of \$18.51 per hour and the approval of her Permanent appointment to a full-time Library Assistant (same tests) on 1/1/19 at a salary of \$34,363 (pending probationary period).

**10. SALS**

D. Nemer

**11. Director's Report & Action Items:**

K. Naftaly

**A. Action items:**

1. Permission to utilize \$50,100.78 from Capital Projects Fund to purchase new furniture to replace 10 year old, worn-out or damaged seating per project announcement at the May 30, 2018 Library Board Meeting. Butler Rowland Mays Architects, LLP provided guidance for the project: Teen Room ottoman and chairs, Internet Room chairs; Holden Room chairs; Children's Room lounge chairs/regular chairs; Staff task chairs; Quiet Reading Porch side chairs.
2. Approval of 2019 Board Meeting dates (see attached)

**12. Old Business**

**13. New Business**

**14. Executive Session**

**15. Adjournment**

**The next Board Meeting is  
The Organizational Meeting  
Wednesday, January 9, 2019  
4:30 PM,  
Holden Meeting Room**

**TO:** Board of Trustees  
**FROM:** Kathleen U. Naftaly/Naftali Rottenstreich  
**DATE:** November 9, 2018  
**SUBJECT: Board Meeting Dates for 2019**

<u>Date</u>	<u>Day</u>	<u>Time</u>	<u>Location</u>
January 9 (Dec. 2018 mtg.)	Wednesday	4:30 PM	Organizational Mtg./ Oath of Office Holden Room
January 23	Wednesday	4:30 PM	Holden Room
February 27	Wednesday	4:30 PM	Holden Room
March 27	Wednesday	4:30 PM	Holden Room
April 17	Wednesday	4:30 PM	Annual Meeting Holden Room
May 22	Wednesday	4:30 PM	Holden Room
June 26	Wednesday	4:30 PM	Holden Room
July 24	Wednesday	4:30 PM	Holden Room
August 21	Wednesday	4:30 PM	Holden Room
September 25	Wednesday	4:30 PM	Holden Room
October 23	Wednesday	4:30 PM	Holden Room
November 20	Wednesday	4:30 PM	Holden Room
January 8, 2020 (Dec. 2019 mtg.)	Wednesday	4:30 PM	Holden Room