

251 GLEN STREET
GLENS FALLS, NY 12801
792-6508

(DRAFT)
Board of Trustees
Crandall Public Library
AGENDA
September 26, 2018

1. **Call to order / roll call to determine a quorum** N. Rottenstreich
2. **Public Comment**
3. **Correspondence and Press** (see board pass around file for actual correspondence)
4. **Department Reports**
 - A. Herman, Adult Services
 - P. Frazier, Children's Department
 - T. DeGarmo, Folklife
 - G. Forshey, Innovation and Patron Experience
 - M. Chandler, Development Director
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5. **Friends of Crandall Public Library** B. Borie
6. **Approval of Board of Trustees Minutes: August 22, 2018** N. Rottenstreich
7. **Treasurers Report August 2018** D. Hazewski
 - A. Budget Amendments
8. **Approval of Claims Auditor Report August 29 & September 12, 2018 bills & payroll** D. Hazewski
9. **Committee Reports**
 - Personnel Committee** T. Vanderminden
 1. Acceptance of resignation from Page Travis Augusta effective 10/1/20/18
 2. Acceptance of resignation from Michelle Lettus Part-time Library Assistant Effective 8/29/2018
 3. Approval of the Permanent Full-time appointment of Library Assistant Anne Nelson per Civil Service test, State # 64502, Local # 3049 effective 9/26/2018 at an annual salary of \$35,394

10. SALS

D. Nemer

11. Director's Report & Action Items:

K. Naftaly

A. Action items:

1. Approval of 2019 Holiday Closings
2. Approval for Crandall Public Library to participate in the 2018 South Glens Falls Holiday Parade (pending staff engagement).
3. Approval to Submit an application due October 1, 2018, for a 2019 CVNHP Local Heritage Grant from the Champlain Valley National Heritage Partnership for \$7,500 towards the project, **Lake George On the Water**, telling the stories of the people, places and traditions of the watershed via a series of mini-documentaries produced by the Folklife Center working with college interns and making the series available to the public on iPad kiosks within the Lake George corridor.

12. Old Business

13. New Business

1. Dates for Public Hearings for 2019 Proposed Crandall Public Library Budget:
 - Tuesday, October 9, 2018, Queensbury Town Hall Senior Center @ 7:00 pm
 - Wednesday, October 10, 2018, Moreau Town Hall @ 7:00 pm
 - Thursday, October 11, 2018, Glens Falls Common Council Chamber @ 7:00 pm

14. Executive Session

15. Adjournment

**The next Board Meeting is
Wednesday, October 24, 2018
4:30 PM,
Holden Meeting Room**



Holidays* and Closings for Crandall Public Library 2019

<u>Date</u>	<u>Holiday</u>	<u>Day of Week</u>
January 1	New Year's Day	Tuesday
January 21	M. Luther King Day	Monday
February 18	President's Day	Monday
April 21	Easter Sunday	Sunday (non-paid)
May 25 & 26	Memorial Weekend	Sat. & Sun. (non-paid)
May 27	Memorial Day	Monday
July 4	Independence Day	Thursday
Aug. 31 & Sept. 1	Labor Day Weekend	Sat. & Sun. (non-paid)
September 2	Labor Day	Monday
October 14	Columbus Day	Monday
November 11	Veterans' Day	Monday
November 27	Pre-Thanksgiving	Wednesday (close at 3 pm)
November 28	Thanksgiving	Thursday
December 24	Christmas Eve	Tuesday
December 25	Christmas Day	Wednesday
December 31	New Year's Eve	Tuesday (close at 3 pm)

Sundays open in 2019

1/6/2019– 6/16/2019

9/8/2019 – 12/15/2019

*Benefited employees