

**Board of Trustees
Meeting Minutes
June 28, 2017**

Attendance:

Trustees:, Mr. Rottenstreich, Mr. Hazewski, Ms. LaPann, Ms. Barcomb, Ms. Caimano, Ms. Johnson, Mr. Lebowitz, Mr. Gannon, Dr. McDermott, Mr. Toomey, Ms. Vanderminden, Ms. Nemer

Absent: Excused: Mr. Leonelli, Ms. Troelstra

Absent: Unexcused: Mr. Barnard

Staff: Ms. Naftaly, Ms. Dolan, Ms. Herman, Ms. Bell, Ms. Winters, Ms. Shanks, Ms. Frazier, Ms. Forshey

Guests: None

Called to Order: President Rottenstreich called the meeting to order at 4:32 p.m.

Public Comment – None

Correspondence and Press (see Board Pass Around file for actual correspondence and press)

Board of Trustees Meeting Minutes

A ***Motion*** to approve the Board of Trustees Minutes of April 26, 2017 that was sent via email was made by Ms. Barcomb, seconded by Mr. Gannon. Motion carried.

Treasurer's Report – May 2017

A. Budget Amendments

Ms. LaPann went over the Treasurers Report. Revenues are at 72.5% and Expenses are at 34.7%. A ***Motion*** to accept the Treasurers Report and Budget Revision was made by Ms. Nemer, seconded by Ms. Vanderminden. Motion carried.

Claims Auditor Report

Acceptance of the May 30, & June 13, 2017 Claims Auditor Reports for bills & payroll. A ***Motion*** to Accept the Claims Auditor's reports was made by Mr. Gannon and seconded by Ms. Nemer. Motion carried.

Committee Reports

Personnel

Ms. Vanderminden

Friends of Crandall Public Library

K. Naftaly

Ms. Naftaly reported that the book sale raised \$12,581.70. Ms. Naftaly and the board are very thankful for the Friends, the work they do and the help they provide to the Library.

SALS

SALS staff attended the American Library Association's Annual meeting in Chicago. \$24 million are available in NYS Library Construction Aid, which represents the \$10M increase to restore the Governor's cut and an additional \$5M to the statewide pool for public library construction. SALS has begun sending out reminders to library staff and boards encouraging them to begin thinking about submitting a grant. It is anticipated the projects will be due at SALS end of August, to be reviewed and approved by the SALS Board in September.

Director's Report

K. Naftaly

Ms. Naftaly acknowledged the passing of long time board trustee Judith Dee. She passed away on June 10, 2017. A note of condolence was sent to her son and past CPL Board member, Patrick Dee, and the Board has approved that in recognition of her service a book will be donated to the collection in her memory.

Action items

1. Permission to change the wording in Crandall Public Library's Unattended Children Policy in two places:
 - a. From "all children younger than age eight ...to "All children age eight (8) or younger...."
 - AND
 - b. From "Children eight (8) years old and older..." to "Children over eight (8) years old..."

A ***Motion*** to approve Action item 1 was made by Ms. Nemer, seconded by Dr. MccDermott Motion carried.

Department Reports

P. Frazier

600 people attended today's Summer Reading Program launch event in City Park

L. Shanks, Development Director

Raffle drawing will be Friday at 3:00 PM. It will be live streamed. Tickets still being sold. Sales not yet met however minimum sales have been met to ensure full prize distribution.

The Gala will be at The Sagamore Resort. The theme will be The Library's 125th year. It will be advertised in both the Post-Star and the Chronicle.

A. Herman, Adult Services

Two hundred people attended the film series. It ended last night.

Tonight starts first Eye to the Sky program, a series of programs leading up to a live stream of the Total Solar Eclipse on August 21. Program is for both children and adults. Following the program there will be sky viewing in City Park, weather permitting.

G. Forshey, Innovation and Patron Experience

The 2017 Adult Summer Reading program, Battle of the Books is in full swing. Please vote!

Old Business - None

New Business

The Board discussed participation in a self-assessment survey that Mr. Rottenstreich will be distributing.

Executive Session - None

Adjournment:

Motion to adjourn was made by Ms. Caimano and seconded by Ms. Nemer. Meeting adjourned at 5:05 pm. Motion carried.

Respectfully Submitted,

Barbara Caimano

Secretary of the Board of Trustees of Crandall Public Library

Recorded by Laura Dolan
Library Clerk

**The next Board Meeting
Wednesday, July 26, 2017
4:30 pm
Holden Meeting Room**