

**Board of Trustees
Crandall Public Library
AGENDA
September 27, 2017**

1. **Call to order** N. Rottenstreich
2. **Public Comment**
3. **Correspondence and Press** (see board pass around file for actual correspondence)
4. **Approval of Board of Trustees Minutes: August 23, 2017** N. Rottenstreich
5. **Treasurers Report, August 2017** M. LaPann
 - A. Budget Amendments
6. **Approval of Claims Auditor Report for August 20 & September 13, 2017 bills.** M. LaPann
7. **Committee Reports**
8. **Friends of Crandall Public Library** D. Robinson
9. **SALS** D. Nemer
10. **Director's Report & Action Items:** K. Naftaly
 - A. **Action items:**
 1. Permission to send Emily Forbes to Middle Childhood Matters workshop in Guilderland, November 2. Cost: \$50 plus travel.
 2. Permission to send up to 11 staff members to the Public Library Association Conference in Philadelphia, PA Mach 20-24,2018. Cost: Travel, housing, meals, registration not to exceed \$20,000 (\$25,000 budgeted for travel & continuing education in 2018).
 3. Permission to pay Town of Queensbury \$19,529 due to their loss in a tax roll assessment review for K-Mart.
 4. Approval for Crandall Public Library to participate in the 2017 South Glens Falls Holiday Parade (pending staff engagement.)
 5. Approve of 2018 Holiday closings (see attached).
11. **Department Reports**
 - L. Shanks, Development Director

251 GLEN STREET
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- P. Frazier, Children’s Department
- T. DeGarmo, Folklife
- A. Herman, Adult Services
- G. Forshey, Innovation and Patron Experience

12. Old Business

1. Dates for Public Hearings for 2018 Proposed Crandall Public Library Budget:
 - Tuesday, October 17, 2017, Queensbury Town Hall Senior Center @ 7:00 pm
 - Wednesday, October 18, 2017, Moreau Town Hall @ 7:00 pm
 - Thursday, October 19, 2017, Glens Falls Common Council Chamber @ 7:00 pm

13. New Business

- A. Resignation of Board member Brian McDermott effective September 30, 2017.

14. Executive Session (if necessary)

15. Adjournment

**The Next Board Meeting is
October 25, 2017
4:30 PM,
Holden Meeting Room**

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Holidays* and Closings for Crandall Public Library 2018

*Benefited employees

<u>Date</u>	<u>Holiday</u>	<u>Day of Week</u>
January 1	New Year's Day	Monday
January 15	M. Luther King Day	Monday
February 19	President's Day	Monday
April 1	Easter Sunday	Sunday (non-paid)
May 26 & 27	Memorial Weekend	Sat. & Sun. (non-paid)
May 28	Memorial Day	Monday
July 4	Independence Day	Wednesday
September 1 & 2	Labor Day Weekend	Sat. & Sun. (non-paid)
September 3	Labor Day	Monday
October 8	Columbus Day	Monday
November 11	Veterans' Day	Sunday (floating holiday)
November 21	Pre-Thanksgiving	Wednesday (close at 3 pm)
November 22	Thanksgiving	Thursday
December 24	Christmas Eve	Monday
December 25	Christmas Day	Tuesday
December 31	New Year's Eve	Monday (close at 3 pm)

Sundays open in 2018

1/7/2018– 6/17/2018

9/9/2018 – 12/16/2018