

**DRAFT**

**Board of Trustees  
Crandall Public Library  
AGENDA  
July 26, 2017**

1. **Call to order** N. Rottenstreich
2. **Public Comment**
3. **Correspondence and Press** (see board pass around file for actual correspondence)
4. **Approval of Board of Trustees Minutes: June 28 , 2017** N. Rottenstreich
5. **Treasurers Report, June 2017** M. LaPann
  - A. Budget Amendments
6. **Approval of Claims Auditor Report for June 28, 2017 and July 12, 2017 bills & payroll** M. LaPann
7. **Committee Reports** TBA
8. **Friends of Crandall Public Library** D. Robinson
9. **SALS** D. Nemer
10. **Director's Report & Action Items:** K. Naftaly
  - A. **Action items:**
    1. Permission for Erica Burke to attend DNA and Family History Conference in New York, NY, October 27 and October 28, 2017 at a cost of \$295.00 for registration, \$100 for meals, one night lodging (TBD-\$200 range) and travel.
    2. Permission to discard obsolete computer equipment and associated materials. Items non-repairable and not of resale value. (See attached list.)
    3. Permission for selected staff and trustees to attend the New York Library Association's Annual Conference in Saratoga Springs, NY on various dates between November 8 and November 11, 2016. Cost: travel, food, and registration not to exceed a total of \$3,000.

4. Permission to apply for the NYS Construction Grant, due September 1, 2017 to enhance the community's Library experience by increasing access to quiet study areas and appropriate furniture configurations.

**11. Department Reports**

- A. Herman, Adult Services
- L. Shanks, Development Director
- P. Frazier, Children's Department
- T. DeGarmo, Folklife
- G. Forshey, Innovation and Patron Experience

**12. Old Business**

**13. New Business**

- Discussion of Board Self-Assessment Survey Results/Board Retreat

**14. Executive Session (if necessary)**

**15. Adjournment**

**The next Board Meeting is  
Wednesday August 23, 2017  
4:30 PM  
Holden Meeting Room**