

**Board of Trustees
Meeting Minutes
May 27, 2015**

Attendance:

Trustees: Mr. Leonelli, Mr. Rottenstreich, Ms. Johnson, Mr. Toomey, Mr. Lebowitz, Ms. Caimano.

Absent: Mr. Gannon, Ms. Troelstra, Ms. Nemer, Ms. Newcomb, Mr. Harman, Mr. Bernard, Ms. Vanderminden, Ms. LaPann.

Staff: Ms. Naftaly, Ms. Webb, Ms. Shanks, Ms. Frazier, Ms. Bell, Ms. Herman, Ms. Forshey, Ms. Winters.

Guests: Kathy Kathe

President Michael Toomey called the meeting to order at 4:44 p.m.

Public Comment: None

Correspondence and Press (see Board Pass Around file for actual correspondence and press)

****Due to a lack of a quorum, no actions were taken at this meeting. A meeting is rescheduled for June 10, 2015.**

Board of Trustees Meeting Minutes

Treasurer's Report – February 2015

Approval of Claims Auditor Report

Committee Reports - None

Friends of Crandall Public Library
Next book sale is June 12-14

Ms. Kathe

SALS

D. Nemer

Ms. Naftaly thanked everyone who attended the SALS Annual Meeting. Ms. Caimano was the Co-Trustee of the Year. Congratulations to her. Everyone had a lot of fun playing trivia. Ms. Caimano thanked Ms. Naftaly for nominating her for the Trustee of the Year.

Director's Report

K. Naftaly

Ms. Naftaly gave kudos to Steve Ray and Justin Spraragren for working endlessly with the JA and Microsoft to get our downed computers back up and running in the public computer area. All five hard drives crashed and corrupted the backups. The Salem Library is looking for chairs and we notified them about the excess comfy chairs in the basement. They came and took photos and will bring the photos back to their Board of Directors for review. Would like to engage Jaeger & Flynn for a HR Training package for a \$500.00 annual fee. All staff would have access to the information. Would like to try it for one year. Was informed that AFLAC rates will be going up next year. Will be looking at new providers. Ms. Naftaly stated that the Crandall Trust has historical items that we will put in archives. The Strategic Plan is ready for approval but we will need to have a quorum to approve it.

Action items: To be reviewed next meeting

Department Reports

A. Herman, Adult Services

Ms. Herman stated that the *Adult Summer Reading Program* starts the same day as the Children's. She thanked the Friends for their donation for prizes. Author *Patricia Spencer-Fleming* will be here next week. *Ray O'Conor* spoke here. He is a retired CEO of Saratoga Bank. He was very good. She thanked Barb Caimano for getting him to come here and speak with us.

L. Shanks, Development Director

The Raffle is over. 305 tickets were sold. The \$500.00 winner donated it back to the library. He said that he loves the library so much and that Frank Pelkey does outreach where he lives and he is so grateful for that. The Gala is going on as planned. We need approval of the nominees from the Board.

P. Frazier, Children's Department

Ms. Frazier stated that she is busy promoting the *Summer Reading Program*. They are going out to visit all area schools. They are doing a Lego week this summer. There will be activities every day. *Guess What I Collect* will be done a little different this year. They will show kids how to display their items. She is getting ready to make up the flyer for the summer programs.

G. Forshey, Innovation and Patron Experience

This Saturday is the start of the 3-D printer classes. The community is thrilled to have this at the library.

Old Business

None

New Business

None

Adjournment:
Adjourned at 5:07 pm

Respectfully Submitted,

Christina Vanderminden
Secretary of the Board of Trustees of Crandall Public Library

Recorded by Linda Webb
Administrative/Human Resource Assistant

**The Next Board Meeting
Wednesday, June 10, 2015
4:30 pm
Folklife Center
Basement**