

**Board of Trustees
Meeting Minutes
September 24, 2014**

Attendance:

Trustees: Mr. Barnard, Ms. Vanderminden, Ms. Caimano, Ms. Newcomb, Ms. Troelstra, Mr. Rottenstreich, Mr. Lebowitz, Mr. Toomey, Ms. Johnson

Absent: Mr. Pratt, Mr. Leonelli, Ms. Dempsey, Mr. Gannon, Ms. Nemer

Staff: Ms. Naftaly, Ms. Webb, Ms. Bell, Ms. Shanks, Mr. Degarmo, Ms. Herman

Guests: Kathleen Kathe,

Call to Order: President Mike Toomey called the meeting to order at 4:38 p.m.

Public Comment: None

Correspondence and Press (see Board Pass Around file for actual correspondence and press)

Board of Trustees Meeting Minutes

Motion to approve the Board of Trustees Meeting Minutes of August 27, 2014 that were sent via email was made by Ms. Newcomb, seconded by Ms. Vanderminden. Motion carried.

Treasurers Report – August 2014

A. Budget Amendments -

A ***Motion*** to approve the August 2014 Treasurer's Report and Budget Amendments was made by Mr. Rottenstreich, seconded by Ms. Johnson. Motion carried.

Approval of Claims Auditor Report

Approval of the August 28, and September 12, 2014, Claims Auditor Report for bills. A ***Motion*** to approve the Claims Auditor reports was made by Ms. Caimano, seconded by Mr. Rottenstreich. Motion carried.

Committee Reports

Personnel Committee

1. Appointment of Nicole Laing, part-time Page, effective 7/29/2014, \$8.00 per hour
2. Appointment of Erin Rohde, part-time Page, effective 9/8/2014, \$8.00 per hour

A **Motion** to approve the appointments of Nicole Laing and Erin Rohde was made by Ms. Vanderminden, seconded by Ms. Newcomb. Motion carried.

Friends of Crandall Public Library

Ms. Kathe

The next Book Sale is October 3-5. The Friends approved the Library's wish list.

SALS

Ms. Nemer

Ms. Naftaly reported that they will vote on the 2015 preliminary budget at the next meeting. SALS has rearranged staffing. Jennifer Ferris was promoted to Assistant Director, Community Liaison. Jill Ryder is taking over the cataloging duties and the training duties that were Jennifer Ferris' responsibility. They are working with us to use Central Book Aid to provide subsidization for 1) Ancestry.com and 2) Overdrive, and possibly 3) Zinio for all SALS libraries.

Director's Report

K. Naftaly

Ms. Naftaly indicated we celebrated staff member Ruth DeMarsh's 90th Birthday with a pie party. She also stated that The Friends would support the cost of a simple postcard type mailing for an Election Day flyer for the 2015 budget to remind people to vote.

Action items:

A. Action items:

1. Approve of 2015 Holiday closings.
2. Approval for Crandall Public Library to participate in the 2014 Post Star Holiday Parade.
3. Approval for Crandall Public Library to stay open until 8:00 pm Friday, December 5, 2014 in order to participate in downtown's Hometown Holiday celebration.

Action item #1- Ms. Vanderminden asked why we are not consistent on the closing times for Thanksgiving Eve (we close at 3:00 pm) and New Year's Eve (we close at 1:00 pm). After some discussion it was decided that beginning in 2015, we will close at 3:00 pm on both of these days.

A **Motion** to approve Items 1-3 was made by Mr. Rottenstreich, seconded by Ms. Newcomb. Motion carried.

Department Reports

A. Herman, Adult Services

Ms. Herman indicated that they are in the swing of fall. Programs in October are Author Marty Podskoch's talk on his book *Adirondack 102 Club Your Passport and Guide to the North Country*, Travel on a Budget will hold two workshops in October, Albany Law – Elder Law Workshop. The sales representative will do a session on References USA-Life Styles. Coming in November, we will have two, possibly three author visits.

L. Shanks, Development Director

Ms. Shanks sent out a big thank you to everyone who helped or donated to the Gala for making the Gala a success. Mr. Moore was thrilled to be honored. His whole family was present for the occasion. The Gala netted somewhere between \$31,000 and \$32,000. Mr. Toomey thanked Ms. Shanks and her committee for all their work. The Great Escape Lodge was a very nice venue. Ms.

Shanks stated that the next fundraiser she is working on is Annual Appeal, which will start at the end of the year.

P. Frazier, Children's Department

Ms. Frazier indicated that on November 1 the Moreau Community Center is hosting an event with Rich Ortiz and Brain Chevalier. The Children's Department had a great summer.

T. DeGarmo, Folklife

Mr. DeGarmo indicated that Folklife is in the middle of their Fall Concert Series. He said there was a blow out crowd for the first session. He thanked the Friends for their support of the Concert Series.

Old Business

Ms. Naftaly indicated that it would good if at least 1 or 2 Trustees attended the Public Hearings for their respective communities.

New Business

1. Suspension of Library patron Gary Potter for repeated disruptive behavior in the Library and on Crandall Trust property.

A *Motion* to suspend Mr. Gary Potter for one month was made by Ms. Newcomb, seconded by Ms. Vanderminden. Motion carried.

Executive Session

None

Adjournment:

Motion to adjourn was made by Mr. Rottenstreich, seconded by Ms. Newcomb. Motion carried. Meeting adjourned at 5:10 pm.

Respectfully Submitted,

Christina Vanderminden

Secretary of the Board of Trustees of Crandall Public Library

Recorded by Linda Webb

Administrative/Human Resource Assistant

**The next Board Meeting
Wednesday, October 22, 2014
4:30 pm
Holden Meeting Room**