

**Board of Trustees
Annual Meeting
Meeting Minutes
May 28, 2014**

Attendance:

Trustees: Mr. Barnard, Mr. Toomey, Mr. Leonelli, Ms. Dempsey, Ms. Vanderminden, Ms. Caimano, Ms. Newcomb, Mr. Gannon, Ms. Johnson,

Absent: Mr. Pratt, Mr. Rottenstreich, Mr. Lebowitz, Ms. Nemer, Ms. Troelstra,

Staff: Ms. Naftaly, Ms. Webb, Ms. Bell.

Guests: Libby Post, Terry Tyson, Kathy Kathe, Joe LaFiura

Call to Order: President Michael Toomey called the meeting to order at 4:35 p.m.

Public Comment: None

Correspondence and Press (see Board Pass Around file for actual correspondence and press)

Board of Trustees Meeting Minutes

Motion to approve the Board of Trustees Meeting Minutes of April 23, 2014 that was sent via email was made by Ms. Newcomb, seconded by Ms. Caimano. Motion carried.

Treasurers Report – April 2014

- A. *Presentation of the 2013 Audit by Joe LaFiura*
- B. *Budget Amendments*

Mr. LaFiura went over the 2013 Audit Report. A **Motion** to accept the 2013 Audit Report was made by Ms. Dempsey, seconded by Ms. Caimano. Motion carried.

A **Motion** to approve the April 2014 Treasurer's Report and Budget Amendment was made by Ms. Newcomb, seconded by Mr. Gannon. Motion carried.

Approval of Claims Auditor Report

Approval of the April 30 & May 14, 2014 Claims Auditor Report for bills. A **Motion** to approve the Claims Auditor report was made by Ms. Caimano, seconded by Ms. Newcomb. Motion carried.

Committee Reports

None

Friends of Crandall Public Library

Ms. Otte

Ms. Otte reported that the Board approved a new floor polisher with money that was earned through the book sale.

SALS

Ms. Nemer

SALS Annual Meeting was very nice and well attended. Ms. Naftaly's reports were very well received.

Director's Report

K. Naftaly

Ms. Naftaly stated that due to Libby Post's meeting regarding the Branding to follow the Board meeting she told the department heads they did not need to attend today's meeting. Mr. DeGarmo asked her to report that Batman Day will be held on July 23rd. Ms. Shanks asked her to report that Mr. Ed Moore, Sr. will be the recipient of the 2014 Henry Crandall Award. Ms. Shanks sends out a Thank You to Arrowhead Equipment for their donation of \$3,700 from the *Touch a Truck* fundraiser. Ms. Vanderminden asked that Ms. Shanks send the nomination letter to all Board members as not all Trustees know Mr. Moore.

Ms. Naftaly stated she attended the latest Crandall Trust meeting. The investments did well last year and 2015 looks good so far. Crandall Library received the Community Partner Award from the United Way for allowing them to place a food bin in our lobby. Relay for Life asked all downtown businesses to dress in "Purple" during May. We displayed all purple books in our windows. Ms. Naftaly is working on the NYSCA Grant. She is applying for Folk Life and the Film Program. The promotion we had planned to collaborate with TCT Credit Union was nixed by the National Credit Union Association. Membership would have to have been based on a monetary association with the Library.

Action items:

A. Action items:

1. Approval of Legal Notice for Trustee Petitions for publication in *The Chronicle* and *The Post-Star* in June 2014. Trustee petitions are due between August 18 and August 25, 2014 (by 3 pm)
2. Approval for Kathy Naftaly and one other staff member to attend PUG conference in Syracuse, NY October 8 – 10, 2014. Cost: \$266 hotel + \$600 registration + travel.
3. Approval of the ZINIO Subscription for Digital Magazines for Libraries for 1 year. Cost: \$6,000. Patrons can view these on digital screens, computers iPads, etc.

A **Motion** to approve Action items #1-3 was made by Ms. Vanderminden, seconded by Mr. Leonelli. Motion carried.

Department Reports

Given by Ms. Naftaly

Old Business

A. Rules of behavior:

You cannot cause a disturbance.

The staff will determine what a disturbance is—i.e. meals are a disturbance.

You may be asked to leave for the disturbance.

Ms. Naftaly asked to add the above to the Library Rules of Behavior. She stated that she would like to empower staff more. She is looking into more training on library security.

New Business

A. Suspension of patron, John R. Richardson for 1 year for “Threatening staff or library patrons with bodily harm”

Motion to approve a 1 year suspension for John R. Richardson was made by Ms. Caimano, Seconded by Ms. Dempsey.

Executive Session

None

Adjournment:

Motion to adjourn was made by Ms. Newcomb, seconded by Ms.Caimano. Motion carried. Meeting adjourned at 5:22 pm.

Respectfully Submitted,

Christina Vanderminden
Secretary of the Board of Trustees of Crandall Public Library

Recorded by Linda Webb
Administrative/Human Resource Assistant

**The next Board Meeting
Wednesday, June 25, 2014
4:30 pm
Holden Meeting Room**