

**Board of Trustees  
Crandall Public Library  
AGENDA  
March 26, 2014**

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| <b>1. Call to order</b>  | M. Toomey   |
| <b>2. Public Comment</b><br>a. Presentation to the CPL Board of Trustees by Charles Little, Jr.  |             |
| <b>3. Correspondence and Press</b> (see board pass around file for actual correspondence)  |             |
| <b>4. Approval of Board of Trustees Minutes: February 27, 2014</b>   | M. Toomey   |
| <b>5. Treasurers Report, February 2014</b><br>A. Budget Amendments   | R Leonelli  |
| <b>6. Approval of Claims Auditor Report for February 28 &amp; March 14, 2014 bills.</b>  | R. Leonelli |
| <b>7. Committee Reports</b>  |             |
| <b>8. Friends of Crandall Public Library</b>   | K. Kathe    |
| <b>9. SALS</b>   | D. Nemer    |
| <b>10. Director's Report &amp; Action Items:</b><br><b>A. Action items:</b><br>1) Permission to hold the September 13 Henry Crandall Award Gala at The Great Escape Lodge at an approximate cost of \$40 per person with a \$500 deposit.<br>2) Approval for Todd DeGarmo to attend the annual meeting of the American Folklore Society, November 5-8, 2014 (& travel days) in Santa Fe, New Mexico Estimated costs: \$195 conference registration; SW airfare (Albany/Albuquerque) \$420 to \$604; \$50 shuttle to/from | K. Naftaly  |

airport/hotel; \$150 hotel x 5 nights; \$50 est. meals x 6 days for a total estimated cost of \$1,800.

- 3) Approval for Tala Henry-Halabi to attend MVLS' Fizz Boom Explore! summer reading program workshop on Thursday, April 3 2014. Cost \$10 plus travel to Johnstown, NY.
- 4) Approval for Casey Chwiecko to attend Book Expo America in May 29-31, 2014 in NYC. Cost: \$119 plus travel (no hotel necessary).
- 5) Approval of the Purchase Agreement with Northeast Information Systems to upgrade CPL's telephone server and extend warranty and support not to exceed \$26,000 (government contract pricing).
- 6) Permission to negotiate with Libby Post from the firm, Communication Services, regarding her response to our Library branding Request for Quote proposal. Cost to Library beyond supporting grant will not exceed \$13,500.

#### **11. Department Reports**

- A. Herman, Adult Services
- L. Shanks, Development Director
- P. Frazier, Children's Department
- T. DeGarmo, Folklife
- G. Forshey, Innovation and Patron Experience

#### **12. Old Business**

Suspension policy review.

#### **13. New Business**

Suspension of Michael Dunn for 1 year for "Threatening staff or library patrons with bodily harm."

#### **14. Executive Session (if necessary)**

Personnel matter.

#### **15. Adjournment**

**The next Board Meeting is  
April 23, 2014  
4:30 PM,  
Holden Meeting Room**