

**Board of Trustees
Crandall Public Library
AGENDA
October 23, 2013
4:30 P.M.**

- | | |
|--|-----------------|
| 1. Call to order | S. Searleman |
| 2. Public Comment | S. Searleman |
| 3. Correspondence and Press (see board pass around file for actual correspondence) | |
| 4. Approval of Board of Trustees Minutes: October 2, 2013 | S. Searleman |
| 5. Treasurers Report, September 1-30, 2013
a. Budget Amendments | B. Caimano |
| 6. Approval of Claims Auditor Report for October 14, 2013 bills & payroll | |
| 7. Committee Reports
a. Executive -October 23, 2013 | |
| 8. Friends of Crandall Public Library | MacKnight/Kathe |
| 9. SALS | D. Nemer |
| 10. Director's Report & Action Items: | K. Naftaly |
| A. Action items: | |
| 1. Service contract approval for winning RFQ for cleaning service. | |
| 2. Permission for Crandall Public Library to become a paying member of the Glens Falls Collaborative. Cost: \$20.00/month (2014) | |
| 3. Approval of Revised Meeting Room Policy. | |
| 4. Approval of Diversity Policy. | |
| 5. Permission to allow part-time staff to obtain policies from AFLAC. No cost to the Library. | |
| 6. Retroactive approval for Erica Burke to attend Heritage Hunters Annual Meeting on October 29, 2013 in Schuylerville. Cost: travel and \$35.00 registration fee. | |
| 7. Permission to share payroll information with the NYS Deferred Compensation Plan's Administrative Service Agency in response to their internal audit. | |
| 8. Approval to extend Library hours until 9:00 pm on Friday, December 6, 2013 for participation in GF's Hometown Holiday Celebration. | |

11. Department Reports

- A. Herman, Adult Services
- L. Shanks, Development Director
- P. Frazier, Children's Department
- T. DeGarmo, Folklife
- Meet Your Staff
 - Jenn Boyer—Librarian I, Adult Services: Film Programmer Coordinator/Muslim Journeys

12. Old Business

13. New Business

14. Executive Session

15. Adjournment

The Next Board Meeting
Wednesday, December 4, 2013
4:30 PM
Holden Meeting Room