

**Board of Trustees
Crandall Public Library
AGENDA
Annual Meeting
May 1, 2013**

- | | |
|---|-------------------------|
| 1. Call to order | S. Searleman |
| 2. Staff Recognition Awards | S. Searleman |
| Sandra Busteed 5 years | |
| Gail Malvuccio 15 years | |
| Steve Ray 5 years | |
| Kevin Rogan 5 years | |
| Lynn Shanks 5 years | |
| Dorie Stevenson 15 years | |
| Karen Tinney 5 years | |
| Frieda Toth 15 years | |
| 3. Presidential Recognition | K. Naftaly |
| 4. Public Comment | S. Searleman |
| 5. Correspondence and Press (see board pass around file for actual correspondence) | |
| 6. Approval of Board of Trustees Minutes: March 27, 2013 | S. Searleman |
| 7. Treasurers Report, March 2013 | |
| A. Budget Amendments | |
| 8. Approval of Claims Auditor Report for March 31, April 15 & 30, 2013 bills & payroll | |
| 9. Committee Reports | |
| Executive Committee | |
| 10. Friends of Crandall Public Library | W. MacKnight / K. Kathe |
| 11. SALS | D. Nemer |

12. Acting Director's Report & Action Items:

K. Naftaly

A. Action items:

1. Renewal of eTapestry Fundraising Solutions Maintenance Plan for service period 5/2/13 to 5/1/14. Cost \$3,270.33
2. Request for approval of the Henry Crandall Award recommendation from the Exec./Finance Committees.
3. Approval for Lynn Shanks to submit a grant to the Gladys Brooks Foundation requesting \$100,000 to endow a new technology fund called the Gladys Brooks Foundation Innovation Fund for training and equipment.
4. Permission for staff to use the Christine L. McDonald Community Room at 6:30 p.m. Friday, May 17 to celebrate Ruth DeMarsh's 50 years at Crandall Public Library. Location is per her request. The building will be closed to the public.
5. Permission for Julia Stuckman to attend Creating Welcoming Environments for Youth and Families, Monday, May 6, 2013 at the East Greenbush Community Library. Cost: \$30 plus travel.
6. Permission for Linda Webb to attend Administrative Assistants Conference (including Out and Excel workshops) in Albany, NY July 18 and July 19, 2013. Cost: \$299 (unlimited classes for the year) plus travel.
7. Permission for Kathy Naftaly and one other staff member to attend the SALS Annual Meeting Monday, May 20, 2013 at the Great Escape Water Lodge, Queensbury. Cost: \$25 (one meal free from SALS) plus travel (if desired).
8. Permission for Erica Burke to attend the first (annual) NYS Family History Conference, September 19-21 in Liverpool, NY. Costs: registration \$90/travel approx. \$190/hotel approx. \$250/meals (not covered by conference) \$75. Total approx. = \$615.
9. Approval of Folklife Center consultant, Cindy Maguire, from April 2013 to June 2014 at a rate of \$20.00/hour not to exceed \$2,500.
10. Approval for Kathy Naftaly to attend N.E.W. Breakfast at Fort William Henry Tuesday, May 7, 2013. Cost: \$15.00

13. Department Reports

- A. Herman, Adult Services
- L. Shanks, Development Director
- P. Frazier, Children's Department
- T. DeGarmo, Folklife
- Meet your Staff —Kerry Ziegler, Administration

14. Old Business

15. New Business

1. Suspension of patron Foster Bills.

16. Executive Session

17. Adjournment

**The next Board Meeting is the
Wednesday, May 22, 2013
4:00 PM,**

Holden Meeting Room