

Search Committee Meeting
September 28, 2012

Present: S. Searleman, A. Newcomb, T. Vanderminden, B. Caimano, B. Pratt, B. Sheahan, L. Webb.

Guest: Sara Dallas, Director, SALS

President S. Searleman called the meeting to order at 8:35 a.m.

A Motion was made by A. Newcomb, seconded by T. Vanderminden to approve the minutes of the September 12, 2012 meeting. Motion carried.

Ms. Dallas shared with the committee what she knows about hiring a Director. She indicated that our Library is a jewel of the community and as such the community has certain expectations for a new Director. She strongly suggests we embark in a national search. She indicated that we are in a prime position to hire a new director as we have our Strategic Plan done and we know what the community wants and expects. We also have a good Board and a good Staff. Things that we need to consider before the search begins are:

- Salary & Benefits
- Whether or not to hire a consultant
- Whether to do a regional or national search
- What the budget is for the hiring process

Ms. Dallas indicated not to cut corners on the search. We can expect the process to take at least 6 months to a year. It was decided that we would do an RFP and send it out to the recommended consultants to see what their service would offer and what the cost will be. Full Board will need to approve the RFP.

Ms. Dallas left at 9:28 am.

Mr. Searleman will contact Warren County Personnel Director, Kathy Barrie to see if there is a residency requirement for the Library Director position.

Motion to adjourn was made by Mr. Searleman, seconded by Mr. Pratt. Meeting adjourned at 9:41 a.m. Next meeting will be Thursday, October 11, 2012 at 8:30 a.m. in the Crandall Room.

Respectfully submitted,

Linda Webb
Secretary