

Board of Trustees
Joint Finance & Personnel Committee
Meeting Minutes
July 17, 2012

Present: Ms. Irion, Ms. Caimano, Ms. Vanderminden, Ms. Putnam, Mr. Searleman, Ms. Nemer, Mr. Toomey (entered at 4:12 p.m.), Mr. Pratt (entered at 4:31 p.m.), Ms. McDonald, Ms. Naftaly, Ms. Davis, Ms. Webb

Ms. Irion called the meeting to order at 4:06 p.m.

The 2013 Proposed Budget was discussed.

Spending on materials has been reduced. We have been reducing the dependence on the Waentig funds. Ms. Davis gave a breakdown of the Waentig funds.

Health insurance expense has been changed from the budgeted 5% to 7% according to estimates from CDPHP. The change for the health insurance came out of the contingency budget line item.

Ms. McDonald informed the committee that she has the Town of Moreau's formula page. Their assessed values have risen. She is waiting for Warren County and The City of Glens Falls formula page. The Comptroller's report is due August 31, 2012.

Ms. McDonald indicated that she is working on talking points for the 2013 budget with Pat Dowd from Behan Communications. The budget must be approved at the August 29th Board meeting. There will be a public hearing before the meeting.

Ms. McDonald indicated that State Aid is reportedly increasing next year after many years of no increases or decreases. Corporate film sponsorships are rising perhaps as much as \$1,000.

Ms. McDonald offered suggested uses for the Watson Bequest.

1. Add bike racks outside the Library
2. Purchase eBooks
3. Provide the matching funds for the suggested renovations

There was discussion regarding an employee salary increase for 2013. It was also discussed to review all salary ranges for 2013. Salary ranges haven't changed in two years.

Ms. McDonald indicated that the Library submitted approximately 5 grants for a total of over \$250,000, and everyone is always looking for other sources of funding.

If there are no major changes when the formula pages come in from Glens Falls and Warren County and the budget remains the same, then we will not need to meet again.

A motion to adjourn was made by Ms. Nemer, seconded by Mr. Searleman. Motion carried. Meeting adjourned at 4:42 p.m.

Respectfully submitted,

Linda Webb
Administrative/Human Resource Assistant