

**Board of Trustees
Crandall Public Library**

**AGENDA
July 25, 2012**

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|---|--------------------------|
| 1. Call to order | S. Searleman |
| 2. Public Comment | S. Searleman |
| 3. Correspondence and Press (see board pass around file for actual correspondence) | |
| 4. Approval of Board of Trustees Minutes: June 27, 2012 | S. Searleman |
| 5. Treasurers Report, June 2012 | P. Irion |
| A. Budget Amendments | |
| 6. Approval of Claims Auditor Report for, June 29, July 13 & 25, 2012 bills & payroll | C. Davis |
| 7. Committee Reports | |
| 1. Joint Finance and Personnel Committee | P. Irion/T. Vanderminden |
| 2. Executive Committee | |
| 8. Friends of Crandall Public Library | W.McKnight |
| 9. SALS | D. Nemer |
| 10. Director's Report & Action Items: | C. McDonald |
| A. Action items: | |
| 1. Permission for Cyndi Davis to attend a conference sponsored by the NY Council of Non-Profits called "A Lean Horse for a Long Race – Strategies to Help Your Non-Profit Go the Distance." Dates: October 4 & 5, 2012 at the Mononk Mountain House in New Paltz, NY. Cost: \$523.95 plus travel and tolls. | |
| 2. Approval to renew Harris Computer Systems annual support contract for our accounting system. Cost: \$2,329.43. | |
| 3. Approval to close the Library for the Veterans Day holiday on Monday, November 12, 2012 in lieu of a floating holiday on Sunday, November 11, 2012. The Federal holiday is celebrated on Monday, November 12 th . | |

4. Approval of travel retroactive from 7/9/12 for Christine McDonald to Ballston Spa to meet with architect Paul Mays on NYS Public Library construction grant. Cost: travel
5. Permission for Jenn Boyer and Kathy Naftaly to apply to the National Endowment for the Humanities (in cooperation with the American Library Association) for the *Bridging Cultures Bookshelf on Muslim Journeys* grant. Grant includes books and DVDs with public performance rights. No monetary award.
6. Patron Lena Krugman has been using multiple library cards (not her own) to access the Internet. She has been advised not to use other's cards to log-on to the computers yet she has persisted in this behavior. Recommendation to suspend her library privileges for two months.
7. Folklife has been given a rare collection of photos, postcards, stereographs etc. for the Lake George region. Todd would like Board permission to travel to Worcester, MA to pick them up from the donor. Cost: travel.

11. Department Reports

- K. Naftaly, Assistant Library Director, III
- A. Herman, Adult Services
- L. Shanks, Development Director
- P. Frazier, Children's Department
- T. DeGarmo, Folklife

12. Old Business

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|---|-----------------------------|
| A. Filling open position in Queensbury | Board Development Committee |
| B. Warren County Aid 2012 | Finance Committee |
| C. Revision of Investment Policies | Finance Committee |
| D. Code of Ethics and Conflict of Interest Policies | Executive Committee |
| E. Decision on investing \$178,781 from Watson bequest, in GFNB Temp. Fund (possibly for bike rack project) | Finance Committee |
| F. Revision of Suspension Policy | Executive Committee |
| G. NYCON suggestions for the By-Laws | Executive Committee |

13. New Business

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| A. Meetings with TD Bank, Key Bank about invested accounts | Finance Committee |
| B. 2013 Budget process and deadlines | Finance Committee |
| C. Meeting Room Policy | Executive Committee |
| D. Questions regarding Film projecting | Finance Committee |

14. Executive Session

15. Adjournment

**The next Board Meeting is
Wednesday, August 29, 2012
4:00 PM,
Holden Meeting Room**