

**Board of Trustees  
Crandall Public Library**

**AGENDA  
October 24, 2012**

1. **Call to order** S. Searleman
2. **Public Comment** S. Searleman
3. **CPL audit report by Joe LaFiura** Finance Committee
4. **Correspondence and Press** (see board pass around file for actual correspondence)
5. **Approval of Board of Trustees Minutes: October 3, 2012** S. Searleman
6. **Treasurers Report, September 2012** C. Davis
  - A. Budget Amendments
7. **Approval of Claims Auditor Report for October 15<sup>th</sup> & 24<sup>th</sup>, 2012 bills & payroll** C. Davis
8. **Committee Reports**
  1. Finance Committee P. Irion
    - A. Permission to retain architects Paul Mays at \$150/hr and his associate Meghan Brennen at \$100/hour to consult on public service area reconfiguration for submission for next year's NYS Construction Grant Application based on the Finance Committee's recommendations; cost not to exceed \$1,000. Mr. May's work will be in conjunction with acceptance of the Bibliotheca Quote for replacement and improvements to the current RFID Self-Check equipment in the Library and a 5 year maintenance plan that if paid in advance saves the Library a total of \$14,625. The proposed upgrade would maintain the same number of check out stations, increase the number of coin machines, improve efficiency, and exhibit more attractive looking machines than the older models. The entire upgrade will cost slightly more than \$83,646.31. A motion to approve the upgrade and present it for full Board approval on October 24 was made by B. Caimano and seconded by S. Putnam; no opposed.
9. **Friends of Crandall Public Library** W. McKnight
10. **SALS** D. Nemer

**11. Acting Director’s Report & Action Items:**

K. Naftaly

**A. Action items:**

1. Approval for Linda Webb to attend an EAP seminar on October 30, 2012 – Are You Safe? Free, no travel.
2. Approval for Tala Henry-Halabi and one additional staff member to attend *Get Real: Getting Kids Excited About NonFiction* at SALS in Saratoga Springs, either December 5 or December 6, 2012. Cost \$30 (\$15.00 each) plus travel.
3. Retroactive approval to pay Peter Sisario for travel costs and lunch for his presentation “Finding Your Italian Ancestors” at CPL on Saturday, October 13, 2012. Total cost: \$72.93.
4. Approval for one staff member to attend Safety & Health Management Training for Warren County Self-Insured Fund Participants on Wednesday, November 7 at the Warren County Center, Lake George. Cost: travel.
5. Permission to submit a \$7,500 grant request to the Alfred Z. Solomon Charitable Trust to help with our cash match for a 2013 CFA grant submitted (in partnership with Long Island Traditions, Brooklyn Arts Council, Erie Canal Museum) this past summer for the project: "On the Water: Maritime Arts & Traditions of Lake George."
6. Permission to host the ARCC’s “Eggs & Issues” breakfast in the Christine L. McDonald Community room Tuesday, November 20 at 7:30 a.m. for 50 to 70 attendees.

**12. Department Reports**

- A. Herman, Adult Services
- L. Shanks, Development Director
- P. Frazier, Children’s Department
- T. DeGarmo, Folklife
- Meet your Staff- Teen Librarian—Frieda Toth

**13. Old Business**

A. Decision on investing \$178,781 from Watson bequest, in GFNB Temporary Fund	Executive Committee
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**14. New Business**

A. Patron suspension	Executive Committee
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**15. Executive Session (if necessary)**

**16. Adjournment**

**The next Board Meeting is  
Wednesday, November 28, 2012  
4:00 PM,  
Holden Meeting Room**