

251 GLEN STREET
GLENS FALLS, NY 12801
792-6508

Board of Trustees
Crandall Public Library

AGENDA
October 26, 2011

4:00 pm

1. Call to order R. Leonelli
2. Public Comment R. Leonelli
3. Correspondence and Press (see board pass around file for actual correspondence)
4. Approval of Board of Trustees Minutes: September 28, 2011 R. Leonelli
6. Treasurers Report September, 2011 B. Pratt
7. Approval of Warrant, September 29, 2009 to October 26, 2011, bills & payroll C. Davis
8. Committee Reports
9. Friends of Crandall Public Library R. Sheahan/W.McKnight
10. SALS D. Nemer
11. Teen Advisory Group (Tag)report as per Strategic Plan Initiative 3.4 E. Forbes
12. Director's Report & *Action Items*: C. McDonald
Action items:
 1. Approval for L. Shanks to attend the Capital District Business Review's Partners in Philanthropy seminar on October 27, 2011 at the Glen Sanders Mansion in Scotia. Fee is \$35.00 plus mileage which should be approximately \$48.00.
 2. Approval for K. Ziegler to attend an Email Marketing workshop hosted by MHLS (in Poughkeepsie) December 7, 2011. Fee is \$25.00 plus tolls and mileage approximately \$155.00.
 3. Approval of RFP for Lighting Project.
 4. Approval of 2012 holiday closings.
13. Department Reports
 - K. Naftaly, Assistant Library Director, III
 - A. Herman, Adult Services
 - L. Shanks, Development Director
 - P. Frazier, Children's Department
 - T. DeGarmo, Folklife

14. Old Business

- | | |
|---|-----------------------------|
| A. Filling open positions in Queensbury | Board Development Committee |
| B. 2012 Officers | Board Development Committee |
| C. Warren County Aid 2012 | Finance Committee |
| D. Revision of Investment Policies | Finance Committee |
| E. Code of Ethics and Conflict of Interest Policies | Executive Committee |

15. New Business

- | | |
|---|---------------------|
| A. Revision of By-Laws | Executive Committee |
| B. Decision on investing \$15,000 from Watson bequest, currently in GFNB Temp. Fund | Finance Committee |
| C. Resolution: The Board of Trustees Authorizes Crandall Public Library to exceed the 2% tax cap in the event the levy exceeds the 2% cap due to miscalculations, erroneous, or incomplete information. (Recommended by NY Library Association) | |

16. Executive Session (if needed)

17. Adjournment

The next Board Meeting

Wednesday NOVEMBER 30, 2011

4:00 pm

Holden Meeting Room