

251 GLEN STREET
GLENS FALLS, NY 12801
792-6508

**Board of Trustees
Crandall Public Library**

**AGENDA
August 31, 2011**

4:00 pm

✓PUBLIC HEARING ON THE PROPOSED 2011 BUDGET

- ✓ 1. Call to order R. Leonelli
- ✓ 2. Public Comment R. Leonelli
- ✓ 3. Correspondence and Press (see board pass around file for actual correspondence)
- ✓ 4. Approval of Board of Trustees Minutes: July 27, 2011 R. Leonelli
- ✓ 5. Treasurers Report – July, 2011 C. Davis
 - a. Budget Amendments
- ✓ 6. Approval of Warrant, July 28, 2009 to August 31, 2011, bills & payroll C. Davis
- 7. Committee Reports B. Caimano
 - A. Finance Committee
 - ✓(1) Power Point on 2012 Proposed Budget
 - ✓(2) Claims Auditor job description
- 8. Approval of Resolutions R. Sheahan/W. McKnight
 - ✓ a. Approval of 2012 Proposed Budget
 - ✓ b. Approval of Legal Notices
 - ✓ c. Approval of Trustee Petitions
 - ✓ d. Approval of Budget Resolutions for Boards of Election
- 9. Friends of Crandall Public Library R. Sheahan/W. McKnight
- 10. SALS D. Nemer

*Todd Journal of the
WA County Historical Society 2 story -
Board Pass Around Chicken Coop*

11. Director's Report & Action Items:

C. McDonald

Action items:

1. Permission for staff member Guin Forshey to sign-up for ALA TechSource Webinar on Integrating iPads and Tablet Computers into Library Services on October 13 and October 20, 2011. Cost: \$85.00.
2. Approval of professional fee of \$3,000 for Steven Alcorn for the conception and installation of an exhibition of folk legend Odetta. Funding by NYSCA Folk Grant
3. Approval of Hillary Jordan's contract for \$2,500 to speak on Sunday, October 9, 2011. Funding by NYSCA Literature Grant.
4. Approval to submit Wood Foundation grant.
5. Approval of 2012 Board of Trustee meeting dates.
6. Approval for as many staff as possible to attend a SALS paid for Library Journal/School Library Journal's virtual conference: "Ebooks: the new normal." Cost is travel via carpooling. Date is October 12, 2011.

12. Department Reports

- K. Naftaly, Assistant Library Director, III
- A. Herman, Adult Services
- L. Shanks, Development Director
- P. Frazier, Children's Department

13. Old Business

- ✓ A. Filing open position in Queensbury
- ✓ B. 2012 Officers
- ✓ C. 2010 Audit
- ✓ D. Warren County Aid 2012
- ✓ E. Revision of Investment Policies
- ✓ F. Code of Ethics and Conflict of Interest Policies

Board Development Committee
Board Development Committee
Fuller & LaFiura September 2011
Finance Committee
Finance Committee
Executive Committee

14. New Business

- A. Revision of By-Laws
- B. Decision on investing \$15,000 from Watson bequest, currently in GFNB Temp. Fund
- ✓ C. Approval of new Purchasing Policy

Executive Committee
Finance Committee

15. Executive Session (if needed)

16. Adjournment

**The next Board Meeting
will be held on
Wednesday September 28nd, 2011
4:00 pm
Holden Meeting Room**