

Board of Trustees Crandall Public Library

AGENDA May 26, 2010

4:00 pm

1. **Call to order** R. Leonelli
2. **Public Comment** R. Leonelli
3. **Correspondence and Press** (see board pass around file for actual correspondence)
4. **Approval of Board of Trustees Minutes: April 28, 2010** R. Leonelli
5. **Treasurers Report – April, 2010** B. Caimano
 - A. Budget Amendments
6. **Project Budget** B. Caimano
 - A. Project Budget Amendments
7. **Approval of Warrant, April 29, 2010 to May 26, 2010 bills & payroll** B. Caimano
8. **Committee Reports**
 - A. **Personnel Committee – meeting scheduled for 6/2/2010 at 4:00 pm** S. Searleman
 1. Resignation of Amy Weeks, Library Clerk/Page, effective 7/27/10
 2. Temporary appointment of Matthew Nelson, PT Custodian, effective 6/1/10 at \$11.63/hr.
9. **Friends of Crandall Public Library** M. Kerr
10. **SALS** D. Nemer
11. **Director’s Report & Action Items:** C. McDonald
 - Action items:**
 1. Approval for Charlotte Daly and Terry Bell to attend the NYCON webinar: “Healthcare Reform And Your Nonprofit – What You Need to Know Now”, on May 20, 2010, 10 am- 11:30 am
Cost: \$15/per person (webinar took place between Board meetings)
 2. Approval for Christine McDonald to attend a SALS-sponsored stress management and coping skills workshop on June 3, 2010 at the Greenwich Free Library, 10:00 am – 1:00 pm. Cost: mileage
 3. Approval of Municipal Accounting Software Contract for 6/1/2010 – 5/31/2011 for \$2362.92
 4. Approval for Lynn Shanks to attend the NYLA Workshop: “Positioning Your Library as an Essential Service”, on May 28, 2010 from 10 am – 3 pm, at the Ramapo Catskill Library System, Middletown, NY. Cost: \$85.00 plus meals, travel.
 5. Approval for Tala Henry-Halabi to attend a SALS-sponsored workshop by the Mental Health Players-Improv for Libraries on May 19, 2010 at the Saratoga Springs Public Library, 10:30 am – 2:30 pm.

No cost. (workshop took place between Board meetings)

6. Approval for Kevin Rogan to attend the CDLC Reference Service Interest Group organizational Meeting on June 10, 2010 at 9:30 am at the University at Albany. Cost: mileage
7. Approval for Marcy Devoe to attend a SALS-sponsored workshop on Conflict & Stress Management at the Burnt Hills Library on June 4, 2010. Cost: mileage

***Note: Christine McDonald will not be attending the ALA Conference in Washington, D.C. which was approved at the April 28, 2010 meeting

12. Department Reports

- A. L. Shanks, Development Director
- B. K. Naftaly, Assistant Library Director III
- C. A. Herman, Adult Services
- D. P. Frazier, Children's Department
- E. T. DeGarmo, Folklife Center

13. Old Business

- A. Draft – Capital Reserve Fund Policy

14. New Business

- A. Reinstatement of \$1.00 charge for Library card replacements

15. Executive Session (if needed)

16. Adjournment

**The next Board meeting
will be held on
Wednesday June 30th, 2010
at 4:00 pm
in the Holden Meeting Room**