

Board of Trustees Crandall Public Library

AGENDA September 30, 2009

4:00 pm

1. **Call to order** R. Leonelli
2. **Public Comment** R. Leonelli
3. **Correspondence and Press** (see board pass around file for actual correspondence)
4. **Approval of Board of Trustees Minutes: August 26, 2009** R. Leonelli
5. **Treasurers Report – August, 2009** B. Caimano
 - a. Budget Amendments
6. **Approval of Warrant, August 26, 2009 to September 30, 2009 bills & payroll** B. Caimano
7. **Project Budget** B. Caimano
 - a. Project Budget Amendments
8. **Committee Reports**
 - A. **Personnel Committee** A. Newcomb
 1. Labor Class appointment of Matthew Nelson, Page, effective 8/31/09 at an hourly rate of \$7.44
 2. Labor Class appointment of Nora Burrows, Page, effective 9/8/09 at an hourly rate of \$7.44
 3. Labor Class appointment of Sandra Busteed, Page, effective 9/8/09 (she will continue work as a PT Library Clerk) at an hourly rate of \$7.44
 4. Lay off of Bryan Rowzee, Library Assistant, effective 6/26/09 (21st Century Grant not funded)
 - B. **Building Committee** P. Dee
 1. 9/1/09 meeting
 - C. **Executive Committee** B. Pratt
 1. 8/26/09 meeting
9. **Friends of Crandall Public Library** M. Kerr
10. **SALS** D. Nemer
11. **Director's Report & Action Items:** C. McDonald
 - Action items:**
 1. Approval of corrected 2010 budget & formula page, legal notices and budget resolutions

2. Approval for Kevin Rogan and Sukrit Goswami to attend the Readers' Advisory Conference at Albany Public Library on November 13th. Cost: \$65/each plus mileage
3. Approval for Todd DeGarmo to attend the NY Folklore Society annual meeting in Schenectady, October 11th. Cost: travel & \$20 registration
4. Approval for Erica Burke to attend the Heritage Hunters meeting on October 17th. Cost: \$35 registration, no travel
5. Approval of 2010 Holidays and Closings
6. Approval of Board of Trustees Meeting Dates for 2010
7. Approval for Charlotte Daly and Terry Bell to attend the 2009 NYSHIP Annual Meeting for Participating Agencies, on Wednesday, October 14th in Saratoga Springs.

12. Department Reports

- A. L. Shanks, Development Director
- B. K. Naftaly, Assistant Library Director III
- C. A. Herman, Adult Services
- D. P. Frazier, Children's Department
- E. T. DeGarmo, Folklife Center

13. Old Business

1. Hydro Lawsuit, Section 78
2. Web Page Development
3. Strategic Plan
4. Capital Reserve Policies

B. Pratt
K. Naftaly
McDonald/Naftaly

14. New Business

15. Executive Session (if needed)

16. Adjournment

**The next Board Meeting
will be held on
Wednesday October 28th, 2009
at 4:00 pm
in the Holden Meeting Room**