

# Board of Trustees Crandall Public Library

## AGENDA October 28, 2009

**4:00 pm**

1. **Call to order** R. Leonelli
2. **Public Comment** R. Leonelli
3. **Correspondence and Press** (see board pass around file for actual correspondence)
4. **Approval of Board of Trustees Minutes: September 30, 2009** R. Leonelli
5. **Treasurers Report – August, 2009** B. Caimano
  - a. Budget Amendments
6. **Approval of Warrant, September 30, 2009 to October 28, 2009 bills & payroll** B. Caimano
7. **Project Budget** B. Caimano
  - a. Project Budget Amendments
8. **Committee Reports**
  - A. **Personnel Committee** A. Newcomb
    1. Permanent appointment of Steven Ray, Computer Assistant, as of 10/9/2009
  - B. **Executive Committee** R. Leonelli
    1. 10/5/2009 meeting
  - C. **Fund Raising Committee** B. Pratt
    1. 9/30/2009 meeting
9. **Friends of Crandall Public Library** M. Kerr
10. **SALS** D. Nemer
11. **Director's Report & Action Items:** C. McDonald
  - Action items:**
    1. Approval of JMZ Proposal for Transition Services
    2. Approval of Frieda Toth's attendance as a speaker at the Teens and Tweens conference at Guilderland Public Library on September 17, 2009. Cost: mileage, \$57.00

3. Approval for Guinevere Forshey to apply for the “Rural Library Space, Science and Technology Exploration Project” National Science Foundation grant. Partners include: NASA, San Jacinto College, Arizona State University, Space Center Houston, and Museum of Natural Science. The Library’s involvement would commence in November 2010 and last approximately 9 months. Purpose of grant is to provide librarian training to deliver informal science education – Ms. Forshey would receive training to work with other Crandall staff to create exhibits & programs for children in grades 3-5.
4. Approval of MVLS/SALS Joint Automation Project agreement.
5. Approval to increase petty cash by \$100 in order to implement the use of a self-check fine payment station in the Children’s Department

**12. Department Reports**

- A. L. Shanks, Development Director
- B. K. Naftaly, Assistant Library Director III
- C. A. Herman, Adult Services
- D. P. Frazier, Children’s Department
- E. T. DeGarmo, Folklife Center

**13. Old Business**

1. Hydro Lawsuit, Section 78
2. Web Page Development
3. Strategic Plan
4. Capital Reserve Policies

B. Pratt  
K. Naftaly  
McDonald/Naftaly

**14. New Business**

**15. Executive Session (if needed)**

**16. Adjournment**

**The next Board Meeting  
will be held on  
Wednesday November 18<sup>th</sup>, 2009  
at 4:00 pm  
in the Holden Meeting Room**