

251 GLEN STREET  
GLENS FALLS, NY 12801  
518-792-6508

**Notice of Vacancy**

**Development Director**

**\$56,860 annually plus benefits**

Crandall Public Library is seeking a F/T Library Development Director to implement annual fundraising program including cultivation of donors coordinated with board, administration and volunteers; develops fundraising training; public relations; grant proposals; supervises some staff and volunteers; responsible for donation database (eTapestry preferred). Must be able to work independently and as part of a team, exercise professional judgment, and handle multiple tasks.

**Minimum qualifications:** Master's degree and one year experience in fundraising/related field or BA with 3 years related experience. Position will be filled based on Civil Service Requirements. A provisional appointment will be made with examination to be held at a later date. Candidate must meet civil service requirements for appointment following establishment of eligible list.

Mail or e-mail letter of application, resume, and three professional references to:

Kathleen U. Naftaly, Director  
Crandall Public Library  
251 Glen St., Glens Falls, NY 12801

[naftaly@crandalllibrary.org](mailto:naftaly@crandalllibrary.org)

**Applications must be received by March 26, 2018.**

Applications may be obtained from [www.warrencountyny.gov/civilservice/docs/exams/exam\\_app.pdf](http://www.warrencountyny.gov/civilservice/docs/exams/exam_app.pdf)

EOE/AA Employer