



Crandall Public Library Rules

Any unlawful behavior is prohibited in the Library in compliance with City of Glens Falls Ordinances. Violation of library rules may result in loss of library privileges, including being banned from the premises.

Temporary Safety During Corona Virus State of Emergency (March 16, 2020 thru TBD)
Any behavior (whether intentional or unintentional) that interferes with the safety practices of the Library including but not limited to:

- Refusal to wear a mask and or to follow safe distancing practices (Individuals may be initially banned from the Library for up to a week.)
- Redistributing or rearranging furniture to increase seating capacity in some areas.
- Not observing rules of Internet/computer station use as determined by spacing and time management protocols
- Refusal to adhere to facility constraints if access to the building is limited by volume of people and/or duration of experience
- Harassing or threatening of other patrons or of Library staff for enforcing these rules of behavior and/or compliance with safe practices.

The Following Activities are Prohibited:

Any behavior (whether intentional or unintentional) that interferes with the peaceful enjoyment of the Library, such as:

- Disruptive activities—loud talking, swearing, horseplay, disorderly conduct, pacing, etc.
- Possessing or consuming alcohol, non-prescribed legal drugs or illegal drugs
 - Using the Library while appearing under the influence of alcohol or drugs
- Harassing or threatening of other patrons or of Library staff
- Soliciting

Behavior that creates health/environmental hazards, such as:

- Use of tobacco products including cigarettes, cigars, e-cigarettes, smokeless tobacco products and tools used to roll smokable products in building, adjacent sidewalks and Crandall Trust property
- Animals in the library¹ (except for service animals)
- Bicycles, scooters, skateboards, skates etc. should not be ridden nor left unattended in the Library
- Displaying a weapon of any type (Exception: as part of an organized library event)
- Bare feet or no shirt (clothing is not optional)
- Unattended personal items (may result in items being inventoried and removed)
- Using the Library for bathing, shaving, intimate activities, washing hair or clothing
 - Family restrooms in the Children's Area are restricted to children, parents and/or caregivers accompanied by a child, or users requiring ADA accessibility
- Consumption of snack foods whose aromas penetrate the facility, e.g., pizza, fried chicken, etc. and that are difficult to clean up, e.g. crumbs, greasy, etc. (Exception: as part of an organized library event)
- Causing strong pervasive odors that constitute a nuisance to others

Computer use in violation of policy, such as:

- Display of sexually graphic images on any personal or Library owned electronic device in the library or downloading any illegal material while using Library computers or Wi-Fi
- Food or drink at computer workstations or near Library-owned electronics
- Tampering with, altering, editing or damaging computer/electronic hardware or software
- Harassing staff for a hardware glitch which is out of their control (e.g., printer jam, power loss, data loss, etc.)

Defacing or abuse of Library property, such as:

- Vandalism including clipping of books, newspapers or magazines or defacing materials
- Feet on tables, chairs, equipment or against walls
- Obstructing aisles or doorways or access to Library facilities, furnishings or equipment
- Sleeping, if using the furniture or floors as a crash pad or camp site; "camping" refers to using the Library to lay down or sleep in a reclined position
- Sitting on shelves, ledges, bookcases or playing with book carts

Cell Phone Use and Conversational Guidelines

- Please silence your cell phone ringer and other electronics' sound effects upon entering the Library. This includes headphone and speaker capabilities.
- Please keep cell phone calls and interpersonal conversations quiet and short.
- Quiet cell phone use is permitted in the Internet Room

¹ See Crandall Public Library Animal Policy.

- Loud or extended cell phone exchanges or interpersonal conversations should be taken to the entry door areas or outside as these are considered disruptive.
- ***Quiet Reading Room and Adjacent Quiet Reading Porch***: Please refrain from cell phone use and unnecessary or extended conversation in these areas. Use of other electronics must not interfere with the peaceful enjoyment of the space.

*Adopted by the Crandall Public Library Board of Trustees September 24, 2008
[Modified May 21, 2010; May 1, 2013; March 2, 2016; October 24, 2018; **May 27, 2020**]*