

**Board of Trustees  
Meeting Minutes  
July 30, 2014**

***Attendance:***

**Trustees:** Mr. Toomey, Mr. Leonelli, Ms. Caimano, Ms. Newcomb, Ms. Vanderminden, Ms. Johnson, Ms. Nemer entered at 5:20 pm.

**Absent:** Mr. Pratt, Mr. Barnard, Mr. Gannon, Mr. Lebowitz, Ms. Troelstra, Ms. Dempsey, Mr. Rottenstreich.

**Staff:** Ms. Naftaly, Ms. Webb, Ms. Bell, Ms Fraizer, Ms. Herman, Ms. Shanks, Ms Forshey, Mr. DeGarmo.

**Guests:** Maury Thompson, Leslie Kendall, Libby Post.

**Call to Order:** President Michael Toomey called the meeting to order at 4:36 p.m.

**Public Comment:** None

**Correspondence and Press** (see Board Pass Around file for actual correspondence and press)

**\*\*Due to a lack of a quorum at today's meeting all items that needed motions were tabled until the August 27, 2014 meeting.\*\***

***Board of Trustees Meeting Minutes – June 2014  
Tabled***

***Treasurers Report – June - 2014***

***A. Budget Amendments***

***Tabled***

***Approval of Claims Auditor Report June 27, July 11, 30, 2014***

***Tabled***

## Committee Reports

Personnel/Finance Committee met on July 29, 2014 to discuss 2015 budget.

### *Friends of Crandall Public Library*

No report

Ms. Otte

### *SALS*

No Report – No meeting last month.

Ms. Nemer

## Director's Report

K. Naftaly

### **Action items:**

#### **A. Action items:**

1. Permission for Steve Ray to attend Leadership Adirondack course given by the Adirondack Regional Chamber of Commerce. Cost not to exceed \$1,100--scholarship will be awarded.

### **Tabled**

## **Department Reports**

### A. Herman, Adult Services

Ms. Herman indicated that we now have *Zinio* available to our patron. It is a magazine database where patrons can check out magazines. There is no waiting list. Once downloaded to your device they stay there until you delete them. The *Summer Reading Program for Adults* is not going very well. Ms. Herman is in the process of planning programs for October.

### L. Shanks, Development Director

Ms. Shanks gave a positive update on the *Henry Crandall Award Gala*. It has been a very good start receiving auction items as well as sponsorships. There are already people signing up and the invitations do not go out until next week. Tables of ten receive a discounted rate.

### P. Frazier, Children's Department

Ms. Frazier indicated that summer is going really well. There are 778 signed up for the *Summer Reading Program*. Programs have been very well attended. The Pre-teen and Teen volunteers have been wonderful. They are a huge help.

### G. Forshey, Innovation and Patron Experience

The DOL summer session started in July. It is a 4-part program. There was one job placement. Steve and Justin have been working on a new kiosk that is up and running in the Teen room.

### T. Degarmo, Folklife

Mr. Degarmo informed the Board that the third year of the *Summerland Concert Series* has started. He thanked the Leo Cox Beach Foundation for the grant to buy the new piano. He stated that the *Collecting Lake George Collection* has ended. The next exhibit will be *Stable Views – Voices and Stories* from the Thoroughbred Racetrack. He is setting up the fall concert series. *Batman Day* was a huge success. The door counts were over 3000. About half came in costumes. We gave out hundreds of comic books and prizes. A real "Batman" visited. We had staff members dressed as the six villains. Thank you to Annette Newcomb for making capes for the kids. We gave out over 100 capes and masks. We received 60 original entries of artwork from kids and adults for display.

Libby Post – Communication Services.

Libby Post presented her Branding Report. She went over the results from all the focus groups she held. She indicated that the groups were well attended and the community was well represented. Some suggestions she had offered were; to put photos of Board member on our web page, stickers on DVD's that read if damaged please return to Circulation Desk, Name tags for employees should be higher so they are easier to read, enhance marketing, and optimize online presence with our website. Her suggestion for the new tagline is – Expect More, Be More.

**Old Business**

None

**New Business**

1. Dates for Public Hearings for 2015 Crandall Public Library Budget:
  - Monday, October 6, Moreau Town Hall @ 7:00 pm
  - Wednesday, October 8, Glens Falls Common Council Chamber @ 7:00 pm
  - Tuesday, October 14, Queensbury Town Hall Senior Center @ 7:00 pm
  
2. Whistleblower policy

**Executive Session**

None

**Adjournment:**

Meeting adjourned at 5:36 pm

Respectfully Submitted,

Christina Vanderminden  
Secretary of the Board of Trustees of Crandall Public Library

Recorded by Linda Webb  
Administrative/Human Resource Assistant

**The next Board Meeting  
Wednesday, August 27, 2014  
4:30 pm  
Holden Meeting Room**